

Harvard Board of Health Meeting Minutes
Tuesday, January 30, 2018
Approved: February 13, 2018

BoH Members present: Libby Levison; Sharon McCarthy, Chair; Tom Philippou.

Attending: Ira Grossman, Health Agent, Nashoba Associated Boards of Health (“NABH”); Alison Flynn, Board of Health (“BoH”) Clerk.

Ms. McCarthy called meeting to order at 7:38 p.m.

PUBLIC COMMENT- None.

NEW BUSINESS-

- a. Discussion regarding Irene Congdon’s presentation to BOS re SMART of 1/30/18- The BOH members confirmed that Ms. Levison and Mr. Philippou will attend all Transfer Station Committee/SMART Initiative meetings .
- b. Report re Land Use Boards meeting of 1/18/18- Ms. McCarthy and Mr. Grossman reported that the meeting discussions focused mainly on the ongoing discussion regarding the proposed Craftsman Village Harvard project. There are continued concerns regarding the current builder of Pine Hill Village’s compliance with mostly Conservation Committee requirements. The Pine Hill Village builder will attend the next LUB meeting, which Ms. McCarthy will attend. Ms. McCarthy also confirmed that she will attend the ZBA hearing regarding Craftsman Village on 2/7/18.
- c. Report re NABH quarterly meeting of 1/18/18- Ms. Levison reported on her attendance at the meeting, sharing that NABH’s fees will be increasing by 5% next year, as expected..
- d. Update on ticks- Ms. McCarthy reported that she attended the most recent Middlesex Tick Task Force (“MTTF”) meeting and learned that they are planning an event in April which will be held in Acton or Concord with three notable speakers. The members discussed that it might be possible to advertise for this event through NABH. Ms. McCarthy also reported that there is display space available at the event, and Ms. Levison suggested looking into the MA DPH information table on ticks as an option. Ms. McCarthy also indicated that the MTTF has already begun the process of applying for a summer intern through the MDPH.

The members discussed an interesting article forwarded by Mr. Philippou regarding the effects of the cold of winter on ticks, and Ms. McCarthy suggested a link to an underlying website be posted on the BOH webpage. The members agreed. The members also decided that Ms. McCarthy should prepare and submit an article to The Harvard Press on this interesting topic.

e. Review stable permit applications- the following applications were reviewed by the Board Members:

- 2 Depot Road, Nicola Eng
- 282 Stow Road, Stephen & Shannon Malloy
- 167 Still River Road, Ann Taylor
- 103 Prospect Hill Road, Eve Wittenberg
- 146 East Bare Hill, Cynthia LaBruzzo
- 78 West Bare Hill, Suzanne Mahoney
- 90 East Bare Hill, Sharon McCarthy
- 183 Prospect Hill Road, Bonnie Chandler
- 91 Warren Ave.- Steele & Jayne Kenyon
- 347 Littleton Road- Betsy Moeller-Sally
- 10 Madigan Lane- Frank Culmone
- 219 Bolton Road- Richard Case
- 62 Old Mill Road- Laura McGovern/Dunroven Farm

Ms. McCarthy recused herself from any discussion regarding her own permit.

All members discussed that the application for 282 Stow Road was insufficient in that the current application referred only to a prior layout plan, and that the only prior layout plan on file, from 2007, did not accurately depict a pasture noted by ConCom members. Ms. Flynn will ask the applicant to update her layout plan for further consideration.

The members also considered ConCom's comments regarding 10 Madigan Lane's proximity of manure and wetlands, and decided that they will request the applicant resubmit with more information in reply to ConCom's comments.

The members also considered ConCom's request that 347 Littleton Road move the manure pile to the opposite side of the barn to be outside the 100' wetland buffer zone. Ms. McCarthy is familiar with the property and expressed concern that the property owner will not be able to do this. As ConCom's comment was a suggestion and not a requirement, the members decided the permit will be issued with a cover letter requesting the property owner minimize any runoff from the manure to the wetlands as much as possible, and advise the BOH as to what is being done.

Mr. Philippou moved to issue all other permits; Ms. Levison seconded. All were in favor.

Ms. Flynn also advised that ConCom asked that the stable permit application define "near wetlands" as within 100 feet, and suggested that the application refer residents to the GIS mapping program linked to the Assessor's webpage when drawing their layout plan.

f. Researching grant sources- Ms. Levison introduced the Health Foundation of Central Massachusetts as a potential source for grant money, and suggested the BOH write a grant to subsidize the fee for submittal of ticks for testing by the UMASS Amherst Laboratory of Medical Zoology. The board

members agreed. Ms. Levison will advise further regarding deadlines and requirements for grant application.

g. Update from Health Agent & BoH Clerk

- Trail Ridge Complaint- Mr. Grossman indicated that he visited the site, meeting with the contractor, in follow-up to the resident complaint recently submitted to Mr. Bragan. Mr. Grossman found the rock hammer to be barely audible near the complainant's property. Additionally, he noted that the equipment is in good condition, operating as intended. The equipment was not idling and the generators were operating normally. He did not observe any equipment blocking the road, and was told that the incident the complainant cited in her letter was an occasion when the operators of two vehicles were having a brief conversation in passing. Mr. Grossman will prepare a list of his findings for Mr. Bragan, who intends to respond to the complainant, and will continue to monitor the activity at the construction site.
- Change in the Building Code- Mr. Grossman and Ms. Levison advised of a recent change to the Building Code which allows for a Building Inspector to issue a building permit before any other department signs off. Mr. Grossman stated this is not an immediate concern, as the online permitting requires electronic approval by each department prior to issuance of a building permit, but he will approach Mr. Bragan to discuss whether there is any intention to change the permitting process.
- Ms. McCarthy shared an e-mail she received from Eric Broadbent regarding a student who wants to do a project on Harvard's resiliency to climate change, and the possibility of another environmental forum. Ms. McCarthy will provide the student with background as to the efforts of the BOH regarding this subject and the response received from the public. Ms. Levison offered to participate in another environmental forum and will reach out to Mr. Broadbent regarding the same.
- Mr. Philippou agreed to respond to the Massachusetts Department of Public Health's request for comments on the Arbovirus Surveillance and Response Plan.
- Ms. Flynn shared that she received notification of the NABH rabies clinic to be held in March. She has advised the Town Clerk and will post a notice on the BOH website.

OLD BUSINESS-

a. Continued review of 2018 waste hauler permit applications-

The board members discussed that as it had been brought to their attention that not all of Mitrano's customers are recycling, a letter will need to be sent requesting Mitrano convert those customers to bundled services or provide exemption forms if the customers are recycling by other means. The members agreed to revisit the issue at their first meeting in March, and Ms. Flynn will request Mitrano's documentation of compliance prior to the meeting or appearance at the meeting.

Ms. Flynn advised that E.L. Harvey provided today exemption forms for all of their customers in Harvard, citing E.L. Harvey as the recycling location. Ms. McCarthy requested Ms. Flynn contact Irene Congdon, MA DEP Municipal Assistance Coordinator, for advise on how to respond to this submission.

It was also decided that all outstanding applications will be reviewed at the first meeting in March. Ms. Flynn will send follow-up letters to each hauler, itemizing what is outstanding, and requesting compliance prior to the meeting or appearance at the meeting.

Ms. Levison provided an e-mail she received from Service Plus which confirms they haul scrap granite only from Granite Arts. The BOH members agreed the letter adequately explains the work that Service Plus does in town and why a permit is not required.

b. ABC Cesspool, Inc. probation period summary: Update- Ms. Flynn advised that she received a voicemail from Mr. Dolan apologizing for the delay in submitting the quarterly report and she subsequently received the December report. The report indicated that no work had been performed in Harvard, other than pumping, which was reported to NABH. Copies of the pumping records were also received in Harvard.

c. Composting of fruit and vegetable waste at the transfer station: Update- The Board members agreed that the issue of lack of signage has been resolved.

d. Seasonal conversions & local upgrade approval conditions guidance documents: Status- Ms. Flynn will follow-up with Ms. Doucet regarding status of conversion of the form into Seamless.

e. PHEP Region 2's request for scheduling of Facility Set Up Drill- Status- it was confirmed that the BOH will still plan on running the drill on 2/20/18 with a snow date of 2/22/18. Ms. Flynn will follow-up to confirm that the emergency preparation trailer will be available on site.

f. Review action points from last meeting- action points were reviewed.

PERMITS- The BOH members reviewed and issued the following septic permits:

- 41 Ann Lees Road- Local Upgrade Approval, with a retaining wall. Mr. Philippou made a motion to accept all described variances according to engineering Plan No. : 5714-SDS; Ms. Levison seconded. A vote was taken; all were in favor.
- 19 Warren Avenue- D-box

APPROVAL OF MINUTES- January 9, 2017 - Draft minutes were reviewed and revised. Ms. Levison moved to accept the minutes as revised; Mr. Philippou seconded. A vote was taken; all were in favor.

ADJOURNMENT- Mr. Philippou moved to adjourn the meeting at 9:06 p.m.; Ms. Levison seconded. A vote was taken; all were in favor.

***Respectfully submitted,
Alison Flynn, Clerk***

Documents Referenced:

- Stable permit application for 2 Depot Road, Nicola Eng
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- Stable permit application for 10 Madigan Lane- Frank Culmone
- Stable permit application for 219 Bolton Road- Richard Case
- Stable permit application for 62 Old Mill Road- Laura McGovern/Dunroven Farm
- Commercial Generator Exemption forms submitted by EL Harvey
- “Streets” file for 19 Warren Ave.
- “Streets” file for 41 Ann Lees Rd.