

**Harvard Board of Health Meeting Minutes**  
**Wednesday, July 5, 2017**  
**Town Hall**

*Board Members present:* Libby Levison; Sharon McCarthy, Chair.

*Attending:* Alison Flynn, Board of Health ("BoH") Clerk.

*Ms. McCarthy called meeting to order at 10:10 a.m.*

**PUBLIC COMMENT-** None.

**OLD BUSINESS-**

- a. *42 Blanchard Rd.: Execution of deed restriction-* The deed restriction was signed by Ms. Levison and Ms. McCarthy. Mr. Philippou will execute the deed restriction at a subsequent time.

- b. *BoH activities/goals 2017*

Ms. McCarthy stated her main goals for 2017 are to adopt the Tobacco 21 regulations and to working with the Selectman toward developing a Pay-As-You-Throw program. Ms. Levison agreed with Ms. McCarthy's goals and added that she would like to continue to increase communication with Town Hall and with the community, including various community outreach efforts. Ms. Levison also indicated that a goal would be to meet once a year with all the town environmental groups to touch base, and Ms. McCarthy stated meetings twice per year with all Land Use Boards would be constructive. Ms. Levison also suggested additional communication with Pat Natoli, Police Department Administrative Assistant, on Emergency Preparedness would also be helpful. It was discussed that Ms. Flynn's goals should include organizing the physical files and taking on management of stable permits and update the Clerk Guide. It was also discussed that Ms. Flynn should begin to think about pursuing grants, including possible grants for new signage for the Transfer Station if Mr. Kilhart is in agreement.

In reviewing the BoH activity calendar, Ms. McCarthy suggested annual review of the website should be added to the summer months, possibly in late-July. Ms. Levison stated that it would be helpful designating a BoH point-person for some of the more peripheral activities.

- c. *BoH Website-* Ms. Levison and Ms. McCarthy reviewed the draft of proposed website changes. Ms. Levison suggested recycling tips should be added.

**ADJOURNMENT**- Ms. McCarthy moved to adjourn at 11:52 a.m. Ms. Levison seconded. A roll call vote was taken: Ms. McCarthy, aye; Ms. Levison, aye.

***Respectfully submitted,  
Alison Flynn, Clerk***

*Documents Referenced:*

- Draft website outline
- BoH activity chart
- 42 Blanchard Rd. deed restriction