

Harvard Board of Health Meeting Minutes
Tuesday, December 12, 2017
Approved: January 9, 2017

BoH Members present: Libby Levison; Sharon McCarthy, Chair; Tom Philippou.

Attending: Ira Grossman, Health Agent, Nashoba Associated Boards of Health ("NABH"); Alison Flynn, Board of Health ("BoH") Clerk;

Ms. McCarthy called meeting to order at 2:06 p.m.

PUBLIC COMMENT- None.

NEW BUSINESS-

a. Still River Realty Trust (SRRT) bedroom deed restrictions: 37 & 45 Pine Ridge Drive- Bedroom Count Deed Restrictions regarding each property were signed by the BoH members. Ms. Flynn will mail them to the SRRT, to obtain Trustees' notarized signature and request they be returned to the BoH office for Town Counsel's recording at the Registry of Deeds.

b. Report re: Central MA DEP/MassToss meeting of 12/7/17- Ms. Levison and Ms. Flynn reported that the meeting was interesting and informative, and allowed for networking with other Central MA towns who are implementing recycling programs. They provided a brief overview of the topics discussed, including an introduction to the Devens Eco-Efficiency Center and its Great Exchange Program, a presentation by Janice Paré of the Department of Environment Protection regarding the Recycling IQ Kit grant which provides funding and resources to help educate residents regarding recycling.

c. Report re Land Use Boards meeting of 11/29/17- Mr. Philippou reported that the meeting concerned the Planning Board's determination of a need for a full-time planner and the justifications for the same. The Land Use Board members in attendance discussed that generally the implementation of the Master Plan is less than 25%. Additionally, the Planning Board expressed that there is a backlog of projects that the current part-time planner does not have time to address, and indicated that there is potential grant money to apply for if a full-time planner had the hours to explore these options. Mr. Philippou suggested that two part-time planners, with expertise in different areas, might be best utilized by the town. A Land Use Boards meeting has been scheduled for December 14, 2017. Ms. McCarthy will attend.

d. Background discussion on the Planning Board water overlays- Ms. Levison indicated that she had been approached by a resident who had read The Harvard Press article regarding the Planning Board's proposed designation of a groundwater protected overlay district. Ms. Levison learned from Liz Allard, Land Use Administrator, that this originated when Littleton approached Harvard while defining their own water overlay district which overlaps Harvard. A public meeting will be held to discuss the same on January 22, 2017 at 7 p.m. Ms. McCarthy will write Erin McBee, Planning Board Chair, to note that while

Littleton and Ayer were considered, the other abutters' public water supplies, including the aquifer at Devens, was not.

e. Discussion of proposed development on north end of Ayer Road for Chapter 40B housing- Mr. Grossman presented the plan for Craftsman Village which proposes three different lots, each with six 2-bedroom units, and indicated that the BOH is tasked with determining whether or not this is 1 or 3 entities. Mr. Grossman acknowledged that having the property considered three lots would keep the person count under the threshold for a required public water supply. Mr. Grossman confirmed for the Board that the state has approved plans like this before. Mr. Philippou made a motion for consideration of the property as 1 facility; Ms. Levison seconded. On further discussion, Mr. Grossman confirmed for Ms. McCarthy that should the Board declare it one facility, the developer would have enough room in the wetland to secure a protective radius for a public water supply well head. He also described that such a determination's impact on the septic plan was that the mound would be higher. Mr. Grossman explained that the Zoning Board of Appeals could potentially waive the requirement for emergency and advanced treatment, but will not be able to waive the BoH's requirement for a public water supply. The vote was unanimously in favor of the motion. Mr. Grossman will reformat his draft comments to the ZBA confirming that the BoH considers it to be one entity. Mr. Grossman will also broach with the engineer Ms. McCarthy's suggestion of double-walled protection on the septic lines as the BoH is particularly concerned with the groundwater level.

f. Update from Health Agent & BoH Clerk-

- Ms. Flynn received the 3rd quarter invoice for NABH. Mr. Philippou made the motion to submit the invoice for payment; Ms. Levison seconded. The vote was unanimously in favor of the motion.
- Ms. Flynn provided copies of the Conservation Commission letter of 12/7/17 to Mr. Kilhart supporting the use of beaver deceiving devices over trapping.
- Ms. Flynn advised that the latest issue of the NAACHO Exchange was received and available for review by the members.
- Ms. Flynn advised that Mr. Roginski would be in to review his file on 12/14/17.

OLD BUSINESS-

a. Further discussion: 58 Blanchard Road- Status of removing rubbish- Mr. Grossman indicated that he sent the letter discussed at the last BoH meeting to the homeowners requiring complete clean-up by December 20, 2017. Ms. Flynn indicated that one of the homeowners had called the BoH office upset and provided Ms. Flynn with additional personal details about her situation. At Mr. Grossman's request, the Town Nurse reached out to the homeowner to offer support resources.

b. Application for grant in support of Irene Congdon's guidance- Ms. Levison learned that a grant for technical support is due 1/30/18. Ms. McCarthy will contact Lucy Wallace regarding facilitating grant applications. Ms. Levison offered to meet with any Selectperson who would like to discuss SMART.

c. Further discussion of proposal to DPW to share some of the RDP grant money for town wide mailing re recycling- This discussion was moot as the BoH learned that the RDP money has been spent.

d. Further trash hauler discussion: List of businesses and condos in town- Ms. Levison reported that she and Ms. Flynn checked the dumpsters at businesses in town and which have visible recycling containers

set out. Ms. Flynn prepared a spreadsheet reflecting the updated information. Ms. Levison pointed out that Republic, Harvey, Mitrano, and Waste Management each provide recycling containers to at least one commercial customer in Harvard. Ms. Levison reported that she has been in communication with Service Plus Disposal who have a dumpster for scrap granite on Littleton County Road. The BoH members agreed that Service Plus Disposal does not need a hauler permit for scrap granite but will require an annual letter requesting exemption and confirming they haul only scrap granite. Ms. Levison will reach out to her contact at Service Plus Disposal to request the same. Ms. Flynn will confirm that the property owners for each commercial building have been advised via letter of the new hauler regulation.

e. PHEP Region 2's request for scheduling of Facility Set Up Drill: Update- Ms. Flynn advised that Pat Natoli has offered her assistance, particularly if the BoH would like to set-up the drill as a sheltering facility. The BoH members discussed Region 2's recommendation to keep this first drill on a small scale.

Mr. Philippou reported that in discussing with Dr. Dwight the installation of the satellite phone base at The Bromfield School, he gave her a brief overview of the Emergency Dispensary Site ("EDS") Plan and upcoming drill. They also discussed that it is important for the BoH to have access to the school's WiFi in the event that an EDS is required. Mr. Philippou advised Dr. Dwight that Mr. Grossman will be contacting her about scheduling the drill.

f. 325 Ayer Road: Further discussion of "Appleworks" Building's septic systems- Mr. Grossman's revised draft letter to Nick Deane was discussed. Ms. Flynn will finalize and mail out the letter.

g. ABC Cesspool Co., Inc.: Advice of Attorney Lanza- Ms. Flynn communicated the advice received from Attorney Lanza.

h. Seasonal conversions & local upgrade approval conditions: Further discussion of guidance documents and conditions form- Revised drafts of each documents were reviewed. Ms. Flynn will incorporate additional revisions.

i. Review action points from last meeting- The action points from the last meeting were reviewed.

- Ms. Levison provided Ms. Flynn with additional revisions for the website.
- Mr. Philippou and Ms. Levison reported that UMASS Amherst's Laboratory of Medical Zoology website (Tickreport.org) indicates 18 ticks were submitted for testing by residents of the Town of Harvard in 2017 and 8 were submitted by residents of the Town of Harvard in 2016. The BoH members discussed that these numbers are too low to request funding at this year's Annual Town Meeting, but the Board will consider asking The Press to run articles in May, June, July, and August to increase awareness in the program.

PERMITS-

- 161 Bolton Rd. – A permit for Local Upgrade Approval with variances was considered and issued. Mr. Philippou made a motion to approve the variances listed in the November 3, 2017 letter from David E. Ross Associates for Plan No. L-13304; Ms. Levison seconded. An approval vote was unanimous.
- 336 Still River, Lot 2- A permit for D-box replacement was issued.
- 35 Park Lane- A permit for D-box replacement was issued.

APPROVAL OF MINUTES-

- November 28, 2017- Ms. Levison made the motion to approve the minutes as amended. Ms. Philippou seconded. No further discussion was needed. The approval vote was unanimous.

ADJOURNMENT- Ms. Levison moved to adjourn the meeting at 4:47 p.m.; Mr. Philippou seconded. The vote was unanimous.

***Respectfully submitted,
Alison Flynn, Clerk***

Documents Referenced:

- Draft letter to Nick Deane
- Proposed Groundwater Protection Overlay District- Zoning
- "Streets" file: Craftsman Village, Job 15-5174, Plan C-3, dated November 8, 2017
- Conservation Commission letter of 12/7/17 to Mr. Kilhart
- Spreadsheet "LL & AWF Waste Hauler Survey 2017"
- Draft seasonal conversions & local upgrade approval conditions documents