Board of Selectmen
Minutes
Thursday, February 15, 2018 at 9:30am
Town Hall Meeting Room

The meeting was called to order at 9:30am by Chair Lucy Wallace in the Town Hall Meeting Room. Selectmen Ken Swanton and Kara McGuire Minar were in attendance as well as Executive Assistant Julie Doucet.

Old Library Accessibility project

Wallace scheduled the meeting in an effort to award the contract to Abacus Architects; however negotiations have not been completed. She reported the Old Library Accessibility Committee (OLAC) would like to bring a contract to the next BOS meeting (2/27/18) for approval, assuming the scope and fee can be resolved by then. She explained the committee is anxious to get the project underway. In the meantime, Wallace said Procurement Officer Marie Sobalvarro suggested the committee address hazardous material requirements. Swanton noted approval from the Historical Commission will also be necessary. He indicated the next steps in the process will be confirmation of the scope of work, architect will develop drawings and a budget established. Swanton confirmed the current tenants are willing to vacate the building during construction to assist in expediting the process. OLAC discussed expanding the membership to include resident Pete Jackson who will be valuable as the project manager.

On a Swanton/Minar motion, the board voted unanimously to expand committee membership to six.

On a Swanton/Minar motion, the board voted unanimously to appoint Pete Jackson to the Old Library Accessibility Committee.

Wallace and Swanton reported current members Mark Mikitarian, Chris Cutler and Wendy Magan are unable to serve as chairman. Jackson cannot either. Wallace suggested the board consider waiving their policy which restricts BoS members from serving as chair on any board/committee they appoint.

On a Swanton/Minar motion, the board voted unanimously to waive this policy.

OLAC will vote to appoint Wallace as chair at their next meeting.

The meeting was adjourned at 9:48am.