

Minutes of the Harvard Broadband Committee Meeting September 23, 2016 (Volunteer Government Room)

Committee member Attendees:

- Noyan Kinayman (Chair)
- Olivier Beauchemin
- Chris Roy
- Jim Dowson (Secretary)

A quorum was met, having 4 of the required members in attendance. Matt Caulfield was absent.

No members of the public were in attendance

The Meeting was called to order at 7:50 pm

The Agenda was briefly reviewed.

The minutes of the September 9th meeting were approved, without objection. (Motion by Olivier Beauchemin, seconded by Chris Roy).

Reports from Committee Members:

- Olivier: Continued contact with the Greenfield MLP (Dan Kelly, Network Manager/Consultant). Leverett is next.
- Noyan: Preliminary feedback from Tim Bragan on MLP process.

The team collaborated on the presentation for the public Q&A session.

Approval of the presentation (subject to minor correction in formatting), moved by Olivier Beauchemin, seconded by Chris Roy; approved unanimously.

The next meetings will be held:

- Friday, September 30th, 2016 at 7:30 pm

Outstanding Action Items

- Provide notification of the Q&A session on Nextdoor Harvard (Noyan)
- Post notices at General Store and Sorrentos (Jim)
- Bring up web site for the presentation (Jim)
- What are the needs of the Schools? Speak to the Superintendent (?)
- Convert approved survey questions to Survey Monkey (Olivier/Jim)
- What are the needs of the Town; speak to Tim Bragan (?)

Meeting adjourned at 10:31 pm (Moved by Chris Roy, seconded by Olivier Beauchemin; approved without objection by a quorum).

Respectfully submitted, Jim Dowson

APPROVED by unanimous vote at September 30, 2016 HBBC meeting.