

Minutes of the Harvard Broadband Committee Meeting August 31, 2016 (Volunteer Government Room)

Committee member Attendees:

- Noyan Kinayman (Chair)
- Matt Caulfield
- Olivier Beauchemin
- Chris Roy
- Jim Dowson (Secretary)

A quorum was met, having 5 of the required members in attendance.

No member of the public were in attendance

The Meeting was called to order at 7:36 pm

The Agenda was briefly reviewed.

The minutes of the August 24th meeting were approved, without objection. (Moved by Olivier Beauchemin, seconded by Matt Caulfield; Chris Roy abstained, due to his absence for the meeting in question)

Reports from Committee Members:

- Jim: the Google Apps account (harvardbbc.org) has been established, and the registered for 2 years. The next step is to make the DNS changes for other services (including the web page service at Squarespace).
- Matt: the suggested format for the 'article' is a Letter to the Editor.
- Olivier: mostly background activities, in progress.
- Noyan: We have a slot at the Board of Selectman meeting (September 6th, 2016).

The committee collaborated on the editing of a document for the Board of Selectmen, asking for their approval to add a warrant question to approve the formation of a Town of Harvard MLP at the next Town Meeting. A motion to approve the document (attached) was made by Chris Roy, seconded by Matt Caulfield and was unanimously approved, without objection.

A preliminary review of an informational presentation created by Olivier Beauchemin was started; Matt Caulfield excused himself for a prior commitment).

The next meetings will be held:

- Wednesday, September 7th, 2016 at 7:30 pm
Note: due to the holiday Monday, the meeting was moved to September 9th at 7:30 pm

Action Items

- Letter to the Editor draft, and what is the lead time? (Jim)
- Convert approved survey questions to Survey Monkey (Olivier/Jim)
- Ask Google Fiber about their experience on methods and techniques used (Jim)

Meeting adjourned at 10:38 pm (Moved by Chris Roy, seconded by Olivier Beauchemin; approved without objection by a quorum).

Respectfully submitted, Jim Dowson