

**Harvard Commission on Disabilities  
Meeting Minutes 9/14/2022**

**Zoom Meeting**

**Meeting ID: 879 7855 2228**

**Passcode: 925203**

**Called to Order at 4:08pm by Davida Bagatelle**

**Present:** Davida Bagatelle, Toni Spacciapoli

**Guest:** Charles Oliver, Select Board Liaison

**Approval of July 20, 2022 Meeting Minutes**

**Old Business**

- Resignation of Sue Tokay from the Commission on Disabilities as of September 1.
- Update progress on new ADA Transition and Self-evaluation Plan
  - The Center for Living and Working met with department managers and Tim Bragan and provided them with surveys to complete. The Department of Public Works and Police Department have completed the surveys. Site visits have been conducted at the schools and the others will be completed soon. Expected completion of reports is the end of this year.
- Discussion concerning the Disability Awareness Forum
  - Proposing a Fall 2022 date for the forum. Will rewrite and resend invitations to previously identified participants. Will confirm two possible dates for the event.

**New Business**

- There are only two members serving on the Commission on Disabilities at this time. There are three openings. Davida Bagatelle and Toni Spacciapoli will continue to hold current positions of Co-chairpersons and Secretary.
- Introduced the new Select Board liaison to the Commission on Disabilities, Charles Oliver. Members provided information about the history of the Commission on Disability. The members proposed that the liaison attend a portion of monthly meetings to promote communication and receive information between the Commission and the Select Board concerning the Commission's purview. In addition, Charles Oliver has been asked to let the Select Board know that we continue to focus on website accessibility.
- The Commission on Disabilities received and disseminated correspondence.
  - One correspondence pertained to the lack of accessibility at the elementary school playground. An email was sent informing that Tim Bragan is the Town's ADA Coordinator and the ongoing ADA Self-Evaluation and Transition Plan project will be reviewing compliance and offering recommendations.
  - Davida Bagatelle sent correspondence to an individual working on an Eagle Scout project to consider accessibility awareness when preparing for community projects.
- Public comment - A concerned citizen reported meeting with the Park and Recreation Commission Chairperson to visit field house and town playgrounds around issues of accessibility. She noted the lack of accessibility and limited equipment. The Commission recommended speaking to school administrators and SEPAC to discuss concerns. Members of the Commission will revisit the elementary school playground.
- Recent webinars and training attended.

- Davida Bagatelle shared recent articles about marriage equality issues concerning individuals with disabilities, retirement planning for parents of children with special needs, and plane barriers when flying for non-ambulatory customers.
- Other -
  - Davida Bagatelle will be attending a webinar regarding the role of ADA Coordinator
  - All Boards Meeting occurring on September 28. The Commission will submit goals for the meeting.

**Next Meeting Date: October 19, 2022 at 4:00 PM**

**ADJOURNMENT- Motion to adjourn at 5:49 PM**

**Respectfully submitted,**

**Toni Spacciapoli, Commission Secretary**