

**Harvard Commission on Disabilities  
Meeting Minutes**

**12/16/20**

**Zoom Meeting:**

<https://us02web.zoom.us/j/89222297002?pwd=Z2Uxb1JqcHFpUWJ3SnpsTEZaYUxhUT09>

**Meeting ID: 892 2229 7002**

**Passcode: 655242**

**Called to Order at 4:00 pm by Davida Bagatelle**

**Present:** Davida Bagatelle, Toni Spacciapoli

**Approval of November 18, 2020 Meeting Minutes**

**Old Business:**

- Reviewed the drafted letter from CoD to town boards and commissions.
  - Davida Bagatelle added the following comments: emphasis on participation in future meetings in order to build a collaborative relationship, identification when the CoD meets, a request to contact CoD a week before a board or commission member plans to attend, and sign from CoD members.
  - Next Steps: Request to Town Clerk to forward letter to board and committee members and add Town letterhead. Will write a new draft and review at the next meeting before sending out.
- Davida Bagatelle sent an email to Massachusetts Office on Disability to inquire as to when towns will hear about grant approvals. She had not received a reply in time for this meeting.
- Conversation regarding identification of key players/groups in Town who may provide valuable input into the design of future surveys. Key contributors may include: Board of Health, Fire/Police/Ambulance Departments, Council on Aging, Park and Recreation, Town Administrator, Fruitlands Museum, etc.
  - Recommendation to add this request/purpose to the letter from CoD.
  - Other suggestions included reaching out to the Massachusetts Office on Disability and other MA town Commissions on Disability after January 1.
- Social Justice Statement. Davida Bagatelle announced that the Town Library framed a social justice statement and were suggesting that individual town boards and commissions develop statements that reflect the manner in which they focus on diversity and inclusion.
  - Next Steps: CoD will review the library's statement and discuss it at the next meeting. Davida Bagatelle will forward an example of the statement.
- Updates with Select Board Liaison. None to report. Waiting to hear back regarding the status of Ch40-Sec22g- Parking Fees Allocation.

**New Business:**

- The status of Emergency Preparedness in Town for serving the disability community.
- Share ADA video about the face of disabilities in the 21st century.
- Brief discussion concerning increasing the number of members on CoD.

**Action Items:**

- By the first week of January 2021, Davida Bagatelle will draft a short report about the CoD for the Town Meeting Report.

**Next monthly meeting scheduled for January 20, 2020 at 4:00pm**

**ADJOURNMENT- Motion to adjourn at 4:23 pm.**

**Respectfully submitted,**

**Toni Spacciapoli, Commission Secretary**