

**Minutes of the September 19, 2018 Harvard Community Cable Access Committee Meeting  
Approved at the November 5, 2018 HCAAC Meeting**

---

**Committee Members Attending**

Bill Johnson (Chair)  
Hakan Sahin  
Nick Browse  
Amy Bassage

**Others Attending**

Anya Zulawnik (Station Manager)

**Called to order at 7:05pm**

---

**Meeting Minutes**

- Bill asked about the possibility of changing committee meetings away from Wednesdays, due to a conflict Chris has. No obvious alternates could be found that work for all others. Bill will circulate a Doodle poll.
- Minutes of the meeting of June 27, 2018 were reviewed and unanimously approved without change.

**Public Comments**

- None

**Treasurer's Report – Bill**

- Bill reported that the grant request to the Harvard Schools Trust in the amount of \$15,000 has been rejected. He spoke with Terry Symula who reported several concerns:
  - The Trust prefers to see grant requests from teachers, not from the administration
  - The request was perceived as filling a funding gap, and not providing enrichment
  - The requested amount was uncomfortably large
  - Specifics regarding the programs to be funded were unclear
- He also noted that there wasn't strategic value seen in the proposed partnership. Terry indicated that the Trust would happily consider another application that better met the Trust's objectives.
- With funding not coming from the Schools Trust, Linda Dwight plans to request the School Committee to raise its funding from \$5K to \$20K. She will introduce this at the September 24<sup>th</sup> School Committee meeting. Amy has agreed to attend and support this; she (Amy) will also contact Chris Jones and Karen Hurley to ask if they would be willing to assist. The committee discussed points which might be helpful in making the case. Among these:
  - Of the 26 students in the television production course, 6 are taking the course for the second time. There are also several 8<sup>th</sup> grade students in the course. Both factors argue for needing to offer a progression of courses for students with continuing interest.

- Two students from the class of 2018 have entered college with majors that directly relate to work at Harvard Cable TV: Will Hopper, Ithaca College, cinematography; and Clara Alexander, Brandeis University, film studies. Each has agreed to write a short piece discussing their experiences.
- Bill presented the budget (expenses and balance sheet) reflecting the anticipated \$20K funding (\$5K already agreed, \$15K to be requested 10/24) from the school committee. In the event this added funding is not approved, we agreed to seek an additional \$4K at the upcoming Special Town Meeting. Nick moved, Amy seconded:

That the Town transfer \$4000 out of the receipts received account into the appropriations account, if the additional school funding is not approved. To be presented as a warrant article at the October 22<sup>nd</sup> Special Town Meeting. The warrant article will be withdrawn if School Committee funding is approved.

Approved unanimously. Bill will work with Tim Bragan to draft the article.

#### **Station Manager's Report – Anya**

- Anya distributed and discussed the attached report. Additionally:
- Anya showed a clip of HES students proclaiming “Welcome to Harvard Cable TV”, an 18-second clip intended to be run between scheduled programs, and part of a planned series of such pieces that will highlight the Harvard community.
- Amy suggested that the station consider running an enrichment program for HES students as part of the Harvard Spectrum after-school program. Fees are charged for these programs, opening the possibility of this being self-supporting.

#### **Other Business**

- Bill reported that Charter Communications is planning to petition the FCC to release it from regulated status, on the grounds that DirecTV is a competitor. If approved, this could have an impact on rates and on our funding.
- Next meeting November 21, 2018 (two months out).

**Meeting adjourned 9:04pm**

## HCTV Manager's Report

09-19-2018

- Charter Cable televised the 4<sup>th</sup> of July Parade live. Charter brought its van and three cameras to cover the parade. The site supervisor was Danielle Delucia public access supervisor. The coverage was a success. The parade was televised on 191 and 193 simultaneously.
- HCTV recorded three Harvard Music Festival concerts.
- Hristina compiled an inventory of old SD equipment that the station does not use anymore and needs to dispose of.
- We recorded 2 Harvard Updates. The first episode was hosted by Clara Alexander and second by Hristina Tasheva.
- HCTV recorded the tenth Senior Spotlight with Debbie Thompson.
- Clara created the promo for the Harvard Lions Volksfest.
- Will recorded Building Bridges.
- Sharon Briggs asked the station to get the 3<sup>rd</sup> Congressional District Candidate Forum from Chelmsford for rebroadcast in Harvard. HCTV obtained the debate and aired it in Harvard.
- Anya received an email from Tamarah Green, Concord TV executive director, stating that Concord Citizens Protecting Progress group recorded interviews with all the 3<sup>rd</sup> district candidates and they are available for download. Anya contacted Sharon Briggs letting her know that the station obtained all the interviews and they will be aired on channel 192.
- Hristina created a promo for the TV Production Club.
- Anya met with two Select Board members: Kara Minar & Alice von Loesecke. They had never been to the studio before. They were given a studio tour, a quick overview of what has been accomplished in two years and also discussed how the station could collaborate with the Select Board.
- The TV Production class has 26 students.
- Kara & Alice recorded the Outreach Meeting for Proposed Cannabis Establishment using the control pad at the Town Hall.
- HCTV recorded the third episode of 'It's All Good' which is hosted and produced by Pat Cooper. The topic was the Benefit Concert for Jaden Doher. The guests were: Anne Hentz, Glenn Doher and Dave McLellan.

- I was contacted by Bromfield senior Kaia Bishop who is interested in Visual Arts and wants to collaborate with HCTV.

- The station was very busy and it is increasingly difficult to find time to accommodate all the requests and inquiries. Next week, I already have 3 meetings scheduled. I am meeting with the Historical Society on Tuesday, with Linda Dwight on Wednesday and I am recording the next 'It's All Good' on Thursday.

- There have been problems with the AV cart at the town hall. The cart is being used more often and sometimes the wrong cables get connected. Some cables that should not be unplugged get disconnected by users.