

## Community Preservation Committee

### Minutes

**Date:** July 12, 2020

**Time:** 7:30 PM

**Place:** Zoom Virtual Meeting

**Attendees: Committee Members:** Didi Chadran, Beth Williams, John Lee, Michelle Catalina, Jo Ward, Fran Nickerson

**Absent:** Pam Marston, Doug Thornton, Stacia Donahue – Planning Board

**Guests:** Michael Barton, - Municipal Affordable Housing Trust, Stu Sklar – Select Board liaison

Meeting Convened at 7:30 pm

1. Roll Call, Sound Check were done. Preamble, Rules for Participation, and Reminder that meeting materials are available online and that this meeting is being recorded were read.
2. Public Comment Period – None
3. Reviewed minutes from July 1, 2020 meeting. Minutes were approved, as written, unanimously by all in attendance.
4. Discussion: Feasibility of Implementing Emergency Rental Assistance for Harvard Renters – Michael Barton of MAHT provided the Committee with an overview of MAHT. Majority of MAHT funding from CPC, with remainder from a development in Harvard. MAHT has not met since COVID started. Challenge – lack of membership and manpower to administer the emergency rental program, and lack of direct reporting line. MetroWest Consortium. Direction from Town is needed to move forward, and Chris Ryan is assisting with the effort. If someone needed assistance, they would contact Assessor's Office. Currently there are 163 rentals between Harvard & Devens, 66 are Seniors. Michael Barton will coordinate with Chris Ryan to determine how MAHT can help. John Lee will follow up with the Community Preservation Coalition. Stu Sklar will bring this idea up with Select Board for suggestions.
5. Treasurer's Report. John Lee updated the committee on FY2020 Project Tracking.

Project	Approved	Spent	Remaining as of 6/30/2020
Replacement of Old Library Slate Roof	\$40,000	<b>\$26,338.09</b>	\$13,662.00
Boat Rental Kiosk	\$15,000.00	\$14,995.27	\$4.73
Preservation of Town Documents	\$25,635.00	\$25,000.00	\$635.00
Affordable Housing Funds	\$27,321.00	Transferred all to MAHT	\$0.00
Invasive Plant Management	\$26,000.00 \$13,972.00 remain	\$12,028.00 \$11,289.00	\$13,972.00 FY2019 \$2,883.00 FY2020
Conservation	\$125,000.00	Transferred all	\$0.00

Commission Funds			
Town Hall Restoration Debt	\$50,000.00	Transferred all	\$0.00
Community Preservation Admin Expenses	\$2,500.00	\$923.00	\$1,577.00

6. CPA Project Sign Update - Michelle presented proposed CPC sign project update. The purpose of CPC project signs is threefold:

- *To advertise the program.*
- *To educate the public.*
- *To promote town pride.*

Discussion was held as to what type of signs do we want (permanent, temporary)? What's Harvard's CPC plan? It was decided that we would have a mixture of both temporary and permanent signs for CPC projects. Some possible proposed sites for the sign were as follows:

- Town Hall – on building?
- Bromfield Stone Wall – free standing
- Boat Rental Kiosk – on building?
- Tennis Courts – possibly on fence
- Harvard Park Cross Country Trail
- Resurfacing McCurdy Track
- Doors for Shaker Herb House

John Lee will check with Coalition as to whether CPC Admin funds can be used for signs. Michelle will contact sign companies for estimates. Michelle will schedule to present to Select Board.

7. Select Board Liaison: Stu Sklar was welcomed as our new liaison from the Select Board, replacing Kara Minar.
8. Call for Other Business - None
9. Meeting was adjourned at 8:45 pm, by unanimous vote.

**Next Meeting is scheduled for August 26, 2020.**