

DRAFT
HARVARD CONSERVATION COMMISSION
MINUTES OF MEETING
JUNE 17, 2021
APPROVED: AUGUST 5, 2021

Chair Don Ritchie called the meeting to order at 7:03pm, virtually pursuant to Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency and signed into law on June 16, 2021, under MGL Chapter 131 §40 Wetland Protection Act and Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw

Members Present: Don Ritchie, Wendy Sisson, Jaye Waldron, Joanne Ward, Jim Burns (arrived at 7:08pm), Mark Shaw (arrived at 7:09pm) and Eve Wittenberg (Associate Member)

Others Present: Liz Allard (Land Use Boards Administrator/Conservation Agent)

Discuss Potential Wetland Violation – 232 Still River Road

The property owner was unavailable this evening, but wanted to reassure the Commission that no further activity was to take place in the area of concern until the intent of that area is fully discussed with the Commission.

Allocation of Funding for Bat Box Pole Supports at Ann Lees Field

After a brief discussion as to the need for the bat boxes and the pole to mount them on, Wendy Sisson made a motion to allocate \$160.00 from the Conservation Fund for the purchase of poles to support bat boxes on the Ann Lees Field. Joanne Ward seconded the motion. The vote was unanimously in favor of the motion by a roll call, Wendy Sisson, aye, Jaye Waldron, aye; Joanne Ward, aye; and Don Ritchie, aye.

Approve Minutes

Jaye Waldron made a motion to approve the minutes of January 21, and February 4, 2021 as amended. Jim Burns seconded the motion. The vote was unanimously in favor of the motion by a roll call, Jim Burns, aye; Wendy Sisson, aye, Jaye Waldron, aye; Joanne Ward, aye; Mark Shaw, aye; and Don Ritchie, aye.

Approve Invoices

Joanne Ward made a motion to approve the invoices for Massachusetts Association of Conservation Commissioners in the amount of \$55.00 and Heritage Fields in the amount of \$1200.00. Jaye Waldron seconded the motion. The vote was unanimously in favor of the motion by a roll call, Jim Burns, aye; Wendy Sisson, aye, Jaye Waldron, aye; Joanne Ward, aye; Mark Shaw, aye; and Don Ritchie, aye.

Request for Determination of Applicability Hearing –Rebecca Dilthey, 124 Depot Road Harvard#0521-01. Opened at 7:30pm

Pump Bike Track Proposal – Pond Road

Don Ritchie and Jim Burns recently met with Bob O'Shea, chair of the Parks & Recreation Commission, to review the suggested site for a pump track. There appears to be no areas within the proposed location that would be under the jurisdiction of the Conservation Commission. Mr. Burns did provide some suggestions as to how to locate the track on the parcel.

Wetland Violations:

- 96 Ayer Road – Awaiting Request for Determination of Applicability
- 71 Lancaster County Road – Awaiting Request for Determination of Applicability
- 232 Still River Road – See above “Discuss Potential Wetland Violation – 232 Still River Road”
- 28 Shaker Road – Awaiting Notice of Intent

- 193 Old Littleton Road – Determination of Applicability has been filed
- Peninsula Road – Information still pending

Update on Pine Hill Village Stow Road

Don Ritchie is still reviewing as-built plans received that detail the stormwater feature that have been installed to date.

Adjournment

Jaye Waldron made a motion to adjourn the meeting at 7:44pm. Joanne Ward seconded the motion. The vote was unanimously in favor of the motion by a roll call, Wendy Sisson, aye, Jaye Waldron, aye; Joanne Ward, aye; Mark Shaw, aye; Jim Burns, aye; and Don Ritchie, aye.

Respectfully submitted,

Liz Allard,
Land Use Administrator/
Conservation Agent

EXHIBITS & OTHER DOCUMENTS

- Conservation Commission Agenda, dated June 17, 2021

Harvard Conservation Commission
Continue of a Request for Determination of Applicability
Rebecca Dilthey, 124 Depot Road Harvard#0521-01
June 17, 2021

The public hearing was opened at 7:30pm by Chair Don Ritchie under MGL Chapter 131 §40 Wetland Protection Act and the Code of the Town of Harvard Chapter 119 Wetland Protection Bylaw virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, MGL Chapter 30A §20.

Members Present: Don Ritchie, Wendy Sisson, Jaye Waldron, Joanne Ward, Jim Burns, Mark Shaw and Eve Wittenberg (Associate Member)

Others Present: Liz Allard (Land Use Administrator/Conservation Agent)

This hearing was continued from June 3, 2021 on a Request for Determination of Applicability filed on behalf of Rebecca Dilthey for the expansion of an existing deck within the 100' buffer zone of a wetland resource at 124 Depot Road, Harvard.

At the applicant's request Jim Burns made a motion to accept the withdrawal of this application. Jaye Waldron seconded the motion. The vote was unanimously in favor of the motion by a roll call, Jim Burns, aye; Wendy Sisson, aye, Jaye Waldron, aye; Joanne Ward, aye; Mark Shaw, aye; and Don Ritchie, aye.

Respectfully submitted,

Liz Allard
Land Use Administrator/
Conservation Agent