

Harvard Council on Aging
Board of Directors Meeting
Tuesday, March 21, 2023
Zoom Meeting

Attendees: Guy Oliva, Lynne A. Musto-Pesa, Kim Schwarz, Elizabeth Williams, Carl Sciple, Chester Hooper, Kelene Blumstein, Debbie Thompson (COA director)

Other Attendees: Heidi Siegrist, Susan Barber, Barbara Cerva, Sharon Briggs – from Friends of the COA

Absent: Margaret Murphy, Nancy Webber, and Wade Holtzman

The meeting was called to order at about 4:02 pm by Guy Oliva.

The minutes of the February 21, 2022 meeting were approved.

Debbie Thompson submitted her director's report. In addition, she reported that the COA budget for van drivers' hours was cut by \$2,300. That cut might be compensated by a formula grant. A formula grant may be used for a variety of expenses. The fiscal year 2024 budget will be voted on at the spring town meeting on Saturday, April 29, 2023.

Debbie explained that we shall have to move a lot of material to the new building in May when the new building is ready.

The terms of office of Carl Sciple and Nancy Webber expire this year. We need to find two new board members to replace Carl and Nancy.

Treasurer's report:

Margaret Murphy could not be at the meeting, but submitted the following report:

Balance as of 3/10/2023

Account	Available amount	Percent used
Wages	100,527.10	54.3%
Expense	6,218.32	41.0%
Mart Wages	6,475.92	68.3%
Mart expense	516.44	48.4%
Formula FY22 5,636.18	Formula FY23 22,176.00	Total for both years: \$27,812.18
Revolving	2,848.64	
Gift	94,309.23	

Progress of the new building:

We should be able to move into the new building in May. We have two quotes for an AV system and have asked for an opinion from a third company. We are waiting for the delivery of two new electrical panels. The HVAC system has been installed. Carpet tiles have also been installed. We shall replace outside lights with CED bulbs. The building needs a larger generator than it has now. The present generator will not supply power to the entire building. The building is air conditioned, but the present generator will not supply sufficient power for the air conditioning. The building shares a well and septic system with the adjacent building. Awnings will be installed on the building in April. The Garden Club is interested in landscaping raised beds, which will be accessible from wheelchairs.

Friends of COA:

The Friends reported that have met on Wednesdays with some meetings on Fridays. They have sent requests for donations to River Court and will send requests to three other organizations. They will thank the town and will have pictures of the new building at the town meeting. They will submit a treasurer's report at the next COA board meeting. They will try to raise money for a new generator and solar panels for the new building.

Next meeting:

The next meeting will be held on April 18, 2023 at 4:00 pm.

Respectfully submitted,

Chester Hooper