

Harvard Council on Aging  
Board of Directors Meeting  
Tuesday, December 18, 2018  
Hildreth House

Present: Bruce Dolimount, Victoria Hayao, Fran Maiore, Guy Oliva, Carl Sciple, Cathy Walker, Beth Williams, COA Director Debbie Thompson, recorder/alternate Connie Larrabee  
Minuteman representative Pam Frederick, Friends of the COA treasurer Sharon Briggs, Director of Community and Economic Development Chris Ryan  
Absent: Deb Thomson, Carol Lee Tonge

The meeting was convened at 4:02 p.m.

The minutes of the November 27, 2018 board meeting were approved as submitted.

**Treasurer's Report** - Bruce Dolimount

The account balances as of the end of October are as follows:

Revolving funds	\$ 8,902.01
MART	27,441.47
Payroll	97,055.07
Gift account	63,399.68
Formula Grant	\$11,946 not yet received from the state; \$2,690.22 used

These figures have not changed since last month because the town's Munis report had not been updated. But Debbie said the payroll and other accounts are on track.

**Director's Report**

The outreach department worked with a total of 44 individuals more than 89 times this past month. We have two more protective services cases in the past couple of weeks and the need remains high. Too many elders are not getting services either because they don't have the money to pay for them, or because they don't want to accept help. Outreach workers try to show them that they will be able to remain independent longer if they accept the help they need to do so.

The Formula Grant contract has been signed but it might be a couple of months before the money comes in.

We have interviewed a new van driver who has completed the Town Hall paperwork and now needs to undergo MART training. Van driver Pete Tenneson will have knee surgery in January and won't be back for several months.

Debbie and Lisa will be on vacation for Christmas week, but Pete, Charlotte, and Maria will keep things running at Hildreth House.

### **Community and Economic Development - Chris Ryan**

Chris Ryan provided an overview of his efforts to make Harvard more responsive to the needs of elderly residents who want to stay in their homes as long as they can. He said he welcomes input from the COA and hopes seniors will contact him about problematic issues such as transportation and housing, and promised to do all he can to promote effective action wherever possible.

### **Public Comment**

There were no comments from the public.

### **Friends of the Council on Aging - Sharon Briggs**

Response to the annual town-wide fundraising letter has been better than it was last year, reaping about \$9,000 by mid-December. Sharon said she hopes the men's coffee group will help with the project to buy (or lease) a new van.

### **Housing @ Hildreth– Carl Sciple**

The housing committee hopes to have a proposal ready for Annual Town Meeting in May, but still hasn't got approval for a connection to the town sewer system.

### **Program Committee**

The committee is planning a panel discussion on Safety at Home on February 7 at 6:30 p.m. in the Unitarian Church Fellowship Building.

### **Buildings and Grounds – Bruce Dolimount.**

The old Hildreth House sign has been retrieved from the cellar and is ready for rehab. Karen Dolimount has taken pictures of the sign and

Bruce is in the process of finding out how it can be sanded and re-painted.

**Minuteman Senior Services – Pam Frederick**

Pam reported that the new Mass Home Health executive director, Lisa Gurgone, is working hard to make information about agency services more widely available. Debbie suggested that she might be a good panelist for the COA's February program about Safety at Home.

**Phase 2 – Carl Sciple and Guy Oliva**

The Permanent Building Committee was expected to review and approve publication of the RFQ for a Phase 2 architect the day after the COA board meeting.

(The RFQ was not approved for publication, pending clarification of the scope of work, e.g. new kitchen and a warming kitchen, or just a new kitchen.)

The meeting was adjourned at 5:15 p.m.

The next meeting of the COA Board of Directors is scheduled for Tuesday, January 15, 2019 at 4 p.m.

Respectfully submitted, Connie Larrabee, recorder

\*\*\*\*\*

