

Harvard Council on Aging  
Board of Directors Meeting  
Tuesday, October 1, 2019  
Hildreth House

Present: Bruce Dolimount, Chet Hooper, Carol Lee Tonge, Guy Oliva, Lynne Musto-Pesa, Carl Sciple, Cathy Walker, Beth Williams, Connie Larrabee (recorder)  
Absent: Fran Maiore, COA Director Debbie Thompson

The meeting was convened at 4 p.m.

The minutes of the September 17, 2019 meeting were approved as written.

**Phase 2 Capital Request**

Phase 2 Subcommittee Chair Guy Oliva reviewed the process of developing the new schematic plan for Phase 2 expansion at Hildreth House. Copies of the \$4.3 million capital request for town funding had been sent to all board members, along with supporting documents and drawings of the proposed new building. Board members were invited to comment on the documents and ask questions.

Bruce Dolimount said he strongly supports the project and appreciates the work that went into it.

Carol Lee Tonge asked what other projects might be competing for funding this year, and was told all known capital projects are listed in the Town Meeting warrant booklet. (Phase 2 is listed at \$3M in the town's capital plan; it is the only major project listed for Fiscal 2021.)

Carl Sciple reported that a representative of New England Clean Energy has agreed to evaluate the building site for its solar potential. Solar panels are not included in the current cost estimate, but could be added if the town wants to spend the money to do so.

Guy reported that as far as he knows, the architects have not met with the fire chief and building inspector yet to talk about code requirements for the kitchen.

On a motion by Bruce Dolimount, seconded by Carl Sciple, the COA Board voted unanimously to approve the Phase 2 capital request and submit it to the Capital Planning and Investment Committee. Debbie Thompson will submit the documents electronically, and Guy will deliver hard copies to Town Hall as required.

Committee members had a brief discussion about the arguments they expect to encounter as the project moves forward. Members agreed that the cost and tax impact will be big factors, and the board will have to convincingly document the need for more space.

The meeting was adjourned at 4: 32 p.m.

The next meeting of the COA Board of Directors is scheduled for Tuesday, October 15, 2019 at 4 p.m.

Respectfully submitted, Connie Larrabee, recorder