

Harvard Council on Aging  
Board of Directors Meeting  
Tuesday, April 18, 2023  
Zoom Meeting

Attendees: Debbie Thompson, Guy Oliva, Lynne A. Musto-Pesa, Beth Williams, Kim Schwarz, Chester Hooper, Kelene Blumstein

Other Attendees: Heidi Siegrist, Susan Barber, Barbara Cerva, Sharon Briggs – from Friends of the COA

Absent: Margaret Murphy, Nancy Webber, Wade Holtzman, Carl Sciple

The meeting was called to order at about 4:05 pm by Guy Oliva.

The minutes of the March 21, 2023, meeting were approved.

Debbie Thompson submitted her director's report. She explained that she and Jen attended a training session on running a shelter. We shall not run a 24 hour shelter in the new building, but shall run a heating and cooling center in the new building. Once we get a sufficient generator in the new building, we shall be able to run a heating and cooling center even if power fails.

Progress of the new building:

We need to improve a new town phone system at the Town Meeting on April 29, 2023. The new phone system is necessary to open the new building. We have received a \$1,000 donation from Friends of Nashoba Valley Medical Center for raised plant beds around the patio. The Garden Club will assist with plants and with shrubbery around the patio. The appliances have been installed. Solar panels may be installed on the roof of the new building at a cost of about \$170,000.

Treasurer's report:

Margaret could not join the meeting, but submitted the following report:

Treasurer's Report as of April 5, 2023

| Account         | Balance   | Percentage used |
|-----------------|-----------|-----------------|
| COA Wages       | 77,655.90 | 64.7%           |
| COA Expense     | 5,745.35  | 45.5            |
| Mart Wages      | 4,275.93  | 79.0            |
| Mart Expense    | 464.96    | 53.5%           |
| Formula Grant   | 27,014.35 |                 |
| Revolving Acct. | 2698.64   |                 |
| Gift Account    | 94,459.23 |                 |

Appointments to the Council on Aging:

Ira Ockene, M.D. has applied to join the COA board. Ira and others who may be interested in joining the board will be invited to join our May meeting.

Meeting calendar for 2023:

- May 16<sup>th</sup>, 2023, at 4:00pm;
- June 20<sup>th</sup>, 2023, at 4:00pm;
- No July meeting;
- August 15<sup>th</sup>, 2023, 9:00-11:00am (in person at new building)

The meeting was adjourned at 4:32 pm.

Respectfully submitted, Chet Hooper