



**Town of Harvard**  
**Finance Committee**  
Minutes for Mar 13, 2019

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**Location:** Upper Town Hall Meeting Room - 13 Ayer Rd

**Present:** Don Ludwig (chair), John Seeley, Jennifer Finch, Siko Sikochi, Ray Marchica

**Absent:** Mark Buell, Richard Fellows, Charles Oliver

**Others:** Tim Bragan - Town Administrator, Marie Sobalvarro - Assistant Town Administrator/HR Director

Don Ludwig (chair) called the meeting to order at 7:04pm, Associate member Siko Sikochi was welcomed as a voting member to satisfy quorum.

**Minutes:**

No minutes presented for approval - Jennifer to follow up with minutes of Feb 27, 2019 and March 13, 2019

**Public Commentary:** None

**Town Administrator's report:** Tim Bragan:

Book drafts were presented, including the Report of the Finance Committee, the Finance Committee Spotlight, the CPIC report, Local Schools report, Financial projections, debt service, comparison chart, and warrant draft.

Debt for FY20 will have to be adjusted due to a debt interest payment due on the school BAN. Around \$600k-\$700k. Lori is working on it.

The current warrant is 29 articles with condensed Capital and CPC motions. May still need an article for HCTV.

In addition there are four ballot questions for May 7th:

- 1: Means tested senior property tax exemption
- 2: Excluded debt \$300k for Ayer Rd study
- 3: Excluded debt \$275k for a DPW Heavy duty dump truck.
- 4: Excluded debt for a new Slate roof for Hapgood library building \$480k

Tuesday March 19th Select Board meeting will need a Finance Committee representative and a CPIC representative present. Don and John will attend.

**Finance Director's report:** Lori Bolasevich was not present.

**Liaison Reports:**

Schools - State Representative Jen Benson and State Senator Jamie Eldridge spoke at SC this week regarding the 3 different proposed Chapter 70 funding formulas currently being debated on capitol hill. All of the bills would be a small net positive for a town such as Harvard.

The SC and Superintendent discussed what budget cuts they can manage. There are potentially 3 personnel that might be affected. At the same meeting, 4 merit stipends were requested for 4 contract employees. The SC requested more data before taking a vote on their budget.

SBC: More value engineering has been identified. No glulam beams - that was a difficult decision. 1700 pages were sent out to the committee who had 4 days to respond. It then goes to the MSBA who will review it for two weeks.

Old Library Accessibility (OLAC) : They are currently working on the inside. Temporary occupancy is expected around Apr 1. Hopefully the project will be completed by June 1, but there are still change orders coming in.

**Other business:** None

**Future agenda items:** None

**Adjournment:**

Motion to adjourn made by Siko, seconded by John and approved unanimously. Meeting adjourned at 8:02pm

**Supporting documents:**

1: Report of the Finance Committee Draft 2: Finance Committee Spotlight Draft,

**Upcoming meetings:**

March 20, 2019 7pm Upper Town Hall Meeting Room

March 30, 2019 **9am** Upper Town Hall Meeting Room

Respectfully submitted,  
Jennifer Finch