



Town of Harvard
Finance Committee
Minutes for July 13, 2020

The Finance Committee Regular Meeting was held virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A. S.20.

Present: Don Ludwig (chair), John Seeley, Mark Buell, Jennifer Finch, Ray Marchica, Eric Ward.

Absent: Richard Fellows.

Others: Tim Bragan - Town Administrator, Marie Sobalvarro - Assistant Town Administrator/HR Director.

Don Ludwig (chair) called the meeting to order at 7:01pm

Minutes for approval: The minutes of July 1, 2020 were approved as amended and by roll call: Ludwig - aye, Seeley - aye, Buell - aye, Finch - aye, Marchica - aye. (5:0)

Public Commentary: None

Town Administrator's report and meeting business:

The Select Board met last week and moved the fall annual town meeting (ATM) from Oct 17, 2020 to Oct 3, 2020. The meeting will be outside again, so it was moved up to try for more favorable weather. 10am. This will impact the schedule for Fincom and CPIC. The warrant articles are now due in the middle of Sept 2020.

There's a chance we could go into the budget season without an idea of State FY22 funding.

We will get a new revenue sheet when June is closed out. Next week or week after. Will have actuals and revenue.

Document 1: Reserve fund transfer for unemployment expenses \$14,638.85.

VOTE: Approved by roll call: Ludwig - aye, Seeley - aye, Buell - aye, Finch - aye, Marchica - aye. (5:0)

Document 2: End of year transfer request from Communications expense to Elections expense. \$8133.00.

VOTE: On a motion from Mark and seconded by Ray, the transfer request was approved by roll call: Ludwig - aye, Seeley - aye, Buell - aye, Finch - aye, Marchica - aye. (5:0)

Future agenda items: Committee organization, liaison assignments.

Adjournment: The meeting adjourned at 7:35pm.

Supporting documents (2 Total):

1. Reserve fund transfer for unemployment expenses \$14,638.85.
2. Transfer request from Communications to Elections. \$8133.00.

Upcoming meetings:

Aug 12, 2020 - 7pm - Zoom link will be available on the agenda when posted.

Respectfully submitted,
Jennifer Finch