

Hildreth House Improvement Committee
Minutes of the 3/21/16 meeting
11 a.m. at the Hildreth House

Present: Laura Andrews, Pat Jennings, Connie Larrabee, Fran Nickerson Ann Taylor, David Vannicola

Others present: Wade Holtzman, volunteer window crew lead; Debbie Thompson, COA director

Connie called the meeting to order at 11:05 a.m. and the committee approved the minutes of the 2/25/16 meeting.

Windows:

Wade said that the casement windows don't fit because they were manufactured to the wrong specifications. Weathershield is responsible. Moore Lumber representative Dave Dakin has not returned Wade's phone calls or emails. Wade said we should withhold payment. Discussion followed about whether to withhold all payment, or only the amount related to the casement windows. We have not received sill trim or correct color sash locks.

The committee agreed not to pay any of the outstanding window invoices until Moore has responded to all of the current and past problems. Connie will follow up with Finance Director Lorraine Leonard to see what the contract says about payments.

The committee approved payment of two invoices: 3/10/16 - 198068 for \$21.93; 3/18 - 198738 for \$106.57

Invoices outstanding: 1/8 – 502313 balance of \$1,634.75
2/26 – K02314 balance of \$24,949.58

Kitchen upgrade:

Connie said that \$10 - \$15k has been donated for the kitchen upgrade and the Friends of the COA have said they will help raise money. Gabe said that the upgrade would need to be done before move in after Phase I unless the state Architectural Access Board allows a variance. LLB said in an earlier conversation that they would pursue the variance.

The next meeting is scheduled for Thursday, April 7, at 1 p.m. at the Hildreth House.

Connie adjourned the meeting at 11:30 a.m.

Laura Andrews, recorder