

Hildreth House Improvement Committee  
Minutes of the 6/22/15 meeting  
5 p.m. at the Hildreth House

Members present: Laura Andrews, Pat Jennings, Connie Larrabee, David Vannicola; Members absent: Fran Nickerson, Ann Taylor; Others present: Dave Dakin (Moore Lumber), Wade Holtzman (town volunteer window installer), Ken Swanton (Board of Selectmen)

Connie called the meeting to order at 5 p.m. and the committee approved the minutes of the 4/27 meeting.

**Window Update:** Moore Lumber in Ayer submitted a bid for around \$28k to install 41 Weather Shield windows. The only question holding up acceptance of the bid was if Moore could meet the requirement for **chain of custody** paperwork. Dave D. said they could meet that spec.

Dave also said that once the bid is awarded, the manufacturer would deliver all the windows to Moore in six to eight weeks. Moore will store the windows and deliver them to the site as needed.

Dave will bring color samples of the window trim for next Monday's meeting so the committee can select a color.

We discussed and agreed to replace the **second-floor French doors** with a window during the building reconstruction project, if possible. The doors lead directly to the roof, are not necessary for exit or entry, and could create a safety issue.

We agreed that we are ready to award the bid to Moore. Connie will talk to Financial Director Lorraine Leonard tomorrow so we can proceed.

**Front Screen Door:** The front screen door is not working properly and because it is so heavy, it causes a safety problem for seniors. Connie will check the warrant article to see if the article is limited to windows. She will also check with the Community Preservation Committee if the warrant is unclear.

The next meeting is scheduled for Monday, June 29, 5 p.m. at the Hildreth House.

Connie adjourned the meeting at 5:55 p.m.

Laura Andrews, recorder