

Trustees of the Harvard Public Library
Monday, April 2, 2018

Present: Gail Coolidge, Davida Bagatelle, Chris Candon, Marty Green, Stacie Cassat Green, Charles Redinger. Library Director: Mary Wilson.

Minutes for the March meeting were approved.

Director's report:

- Budget is 72 percent spent, which is right on target.
- Circulation is on track with last year's.
- Ladybugs in the smoke detectors set off the fire alarms twice.
- Chief Denmark will do safety training with staff this week.
- No answer from Fruitlands on painting conservation.
- Two members of the staff will attend the MLA meeting in Framingham in May.
- WiFi—CWMARS has offered two proposals for a new system; the our HVAC is on our current wireless system and the maintenance company Huntington can dial in to it, which makes it difficult to change. Mary is asking Charter for an upgrade.

Strategic Plan: John Costa is the only person we are now considering as facilitator. Davida will get a quote from him. Chris Candon volunteered to serve on the committee after he steps down from the board.

Nontraditional lending policy: We approved the revised policy unanimously. Next step is to make a pdf and put it in the policy manual.

Wayfinding: Gail will hear back from the supplier this week.

Coat hooks: This project is on hold.

Next meeting is Monday, May 7.

Action items:

Check with Charter about upgrade (Mary)

Get quote from John Costa (Davida)

Get electronic version of policy manual (Marty)