

Trustees of the Harvard Public Library

Monday, May 7, 2018

Present: Gail Coolidge, Davida Bagatelle, Marty Green, Stacie Cassat Green, Charles Redinger. Library Director: Mary Wilson.

Minutes for the April meeting were approved.

Director's report:

- Budget for the current fiscal year is 85 percent spent, which is right on target.
- Library will close at 5 p.m. on July 2 for holiday.
- The Evergreen software will be updated Memorial Day weekend; the library will be closed Saturday, May 26.
- HPL has been asked to host the retirement party for the head of MLS on June 28.
- Eighth-graders wrote delightful thank-you notes after their reading program.

Wayfinding: Gail reported that the supplier has been slow in responding.

Coat hooks: Mary is looking for ones that are sturdy enough.

Computer security: Charles asked about our computer security and protection from ransomware. Mary said that CWMARS handles security for our wired system, but the town handles the wifi with Guardian program.

Security cameras: The issue is making them compatible with the wifi system and Guardian; Mary is working on it.

Strategic plan: Over the summer, we need to identify people to participate from as many demographics within the town as possible.

Next meeting is Monday, June 4.

Action items:

Suggest names for strategic planning group (everyone)
Wayfinding follow-up (Gail)
Coat/ backpack hooks (Mary)
Security camera activation (Mary)