

Trustees of the Harvard Public Library
Monday, June 4, 2018

Present: Gail Coolidge, Davida Bagatelle, Marty Green, Stacie Cassat Green, Jen Manell, Charles Redinger. Library Director: Mary Wilson.

Minutes for the May meeting were approved as amended.

Director's report:

The budget is on target for the end of the year.

The town's personnel study has been delivered, but the library job descriptions have not yet arrived. The library staff has lost its position of being linked to non-union personnel in the schools, and the study overall has had a negative effect on morale among staff.

The staff is ready to start the children's summer reading program, with the annual ice cream social set for June 21.

Wayfinding: Jen is joining the wayfinding committee. Sunshine Sign did not provide a satisfactory product plan or come for a walkaround. Stacy and Jen will meet as a subcommittee Monday.

Strategic plan: The staff has made a number of recommendations of regular library users from a range of demographics. We can vote for our recommendations by email from a list. John will work on the survey over the summer.

Norms for meetings: Davida proposed that we set norms for our meetings, with each of us to submit suggestions by the next meeting.

Our next meeting is scheduled for Monday, July 9, because of the July 4th holiday.

We will not meeting August, and our September meeting will be Tuesday, Sept. 4, because of the Labor Day holiday.

Action items:

Vote on members of Strategic Plan task force (all)

Submit suggestions for norms (all)