

TRUSTEES OF THE HARVARD PUBLIC LIBRARY
MINUTES FOR MONDAY, OCTOBER 1, 2018



ATTENDEES:

Trustees: Gail Coolidge, Marty Green, Stacie Cassat Green, Jen Manell

Director: Mary Wilson

Public present: Billy Salter

Absent: Davida Bagatelle, Charles Redinger

CALL TO ORDER: 6:45 p.m.

Minutes approved as amended.

DIRECTOR'S REPORT:

- Circulation up 8.29% over previous September.
- Good collaboration has already occurred with school this year.
6th, 7th, and 8th graders all have been issued cards to access library books and data bases.
- All boards and department head meetings occurred.
- Personnel Meeting: October 18, 8:00 a.m.
- Roof leak in trustees conference room identified.
Action item: Further discussion to take place with HPL Trust, Inc.
- HVAC upgrade needed.

COMMITTEE REPORTS:

WAYFINDING:

Wayfinding on hold until strategic plan is completed.

STRATEGIC PLAN:

Further discussion and decision making to take place during the next meeting the full group is present.

Action item: Make sure people that did not attend initial Strategic Planning meeting get materials from meeting and group assignments.

NEW BUSINESS:

Director evaluation to take place at November meeting.

MEETING ADJOURNED: 8:10 p.m.



HPL MISSION: Through our programs, resources, volunteers, and staff, the Harvard Public Library enhances the quality of life in the community by encouraging personal and intellectual growth for people of all ages in a welcoming, comfortable environment.
4 POND ROAD, HARVARD, MA 01451