

ATTENDEES:

Trustees: Davida Bagatelle, Gail Coolidge, Marty Green, Stacie Cassat Green, Jen Manell, Charles Redinger

Director: Mary Wilson

Public: Linda Dwight, Josh Myler, Pete Jackson

CALL TO ORDER: 6:45 p.m.

January minutes reviewed and approved as written.

SUPERINTENDENT PRESENTATION:

Presenters: Linda Dwight and Josh Myler

- Presentation regarded use of library green space for HES students during construction through June 2022.
- Recess will have 4 staff on duty for grades 3–5. Two will stay at play structure while two will accompany kids that will use the fields. Students may use the HPL bathrooms so students will not cross Rte. 111 during recess time.
- Memorandum of Understanding revised to reflect 3 years rather than 2 years to account for field construction time.
- MOU accepted as amended.

Part II of presentation:

- The superintendent informed the Trustees there is an Athletic Advisory Committee that is interested in raising funds to make improvements to the lacrosse field including irrigation and improvements to current field.
- Some teams refuse to play at Harvard which increases Harvard away games and travel expenses. Problems identified include grooves and water extraction.
- Group would like to raise money for a study to find out if there are tiered options for field improvements. Artificial turf is not on the table.
- Goals of Athletic Advisory Committee include completing a field study soon and to construct fields over the summer of 2019.
- The Athletic Advisory Committee has concerns about community events such as July 4, Volksfest, and Flea market should field improvements become a reality.

DIRECTOR'S REPORT:

- Circulation has increased 20% Jan 2018/Jan 2019.
- HPL is working with 7, 8, and 10<sup>th</sup> grade global studies classes on projects.
- Davida and Mary attended Finance Committee meeting. Answered FinComm's questions and cleared up a Leap Year accounting issue.

STRATEGIC PLAN REPORT:

- Reviewed and approved of final draft of narrative.  
**Action item:** Review strategic plan draft. Tabled for next meeting.

MEETING ROOM POLICY REPORT:

- Meeting room report discussion tabled until March Meeting.
- Misunderstanding with Arm and Arm book club regarding food.  
Trustees composed quick and temporary guidelines and will revisit food policies at a future date.  
**Action item:** Send clarification to Arm and Arm.

OLD BUSINESS:

- Update on Merit Pay Meeting with Tim Bragan, Marie Sobalvarro, Charles Redinger, and Davida Bagatelle:  
Merit pay clarification: 1.5% of budget can be allocated to merit pay increases. Merit pay will be a warrant article.
- Report item two from meeting with Tim Bragan, Marie Sobalvarro, Charles Redinger, and Davida Bagatelle:  
Current directors contract has been rolled over/out of date. Library Personnel Committee needs to review and possibly compose director's contract.
- Branch: Tim Bragan contacted Davida to let her (and HPL Board of Trustees) know that the Town of Harvard will cover costs for removing branch over walkway.  
**Action item:** Open a line of communication so we know the status of tree work.

NEW BUSINESS:

- Meeting with SusanMary Redinger took place regarding Devens Jurisdiction. There does not seem to be any major concerns for HPL should Harvard regain jurisdiction of Devens. Services we currently have would be adequate.

NEXT MEETING: March 11, 2019 at 6:45 p.m. Location: Harvard Public Library.

MEETING ADJOURNED: 8:22 p.m.

