

ATTENDEES:

Trustees: Davida Bagatelle, Gail Coolidge, Jen Manell, Charles Redinger

Director: Mary Wilson

Absent: Marty Green, Stacie Cassat Green

MEETING CALLED TO ORDER: 6:47 p.m.

July minutes approved as amended.

FRIENDS OF THE HARVARD PUBLIC LIBRARY PRESENTATION:

- Due to meeting reschedule by HPL BoT, the agenda item was tabled. Friends will attend a future meeting tbd date.
- Discussed Friends of HPL group. They heavily support the library and need more people to be involved.  
**Action item:** Think of ways to help with recruiting and outreach.

DIRECTOR'S REPORT:

- Circulation +7% August 2018/August 2019
- Budget on target.
- ARIS report submitted to MBLC.
- Flying High dogs event coming up.
- Anne Perkins will come speak about her new book. Oct 24
- Oct 1 Strategic plan is due.
- School year is going well. All 8th graders have visited the library.
- C/W MARS meeting next week.
- Lynda.com is changing to LinkedIn Learning. Along with this change come privacy concerns. We paid through March. Changes happen in October. ALA states new login protocol will impact patron privacy. Some libraries have opted out of the service while some remain.

**Action item:** Trustee Members to research this topic.

**Action item:** Cancel Lynda per recommendation of ALA (American Library Association). Monitor the ramifications closely.

**Action item:** Notify patrons about this change via newspaper, NextDoor, Facebook, HPL Website, and in person.

POLICY:

Davida called the state regarding service animals and therapy animals. HPL will make a statement about service animals rather than policy. HPL will evaluate issues with animals on a case by case basis. A volunteer had a support animal over the summer and there were no issues.

Tutoring discussion tabled for the next meeting due to time.

#### MAINTENANCE

##### Roof Repair CPIC application Update

- We are in the window for getting onto a warrant for ATM.
- Request due October 3rd.
- Charles and Pete completed the Capital Request Form.

**Action item:** Charles will check in with Kara Minar (Selectboard) and John Seeley (Finance Committee) about this request.

#### COMMUNICATION COMMITTEE

- Shared mission statement.
- Discussed idea for info graphic: HPL by the numbers (based on 2019 data of library usage).
- Discussed stickers.
- Treasurer recommend creating a line item for communication needs.

#### NEW BUSINESS

Roll call vote to enter into Executive Session, pursuant to M.G.L., c.30A, §21(a), Clause 2—“To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel” for the purpose of Contract review and not return to Open Session.

- The board fully accepts the contract between Mary and the Town of Harvard as she reviews amendments and accepts it.

**NEXT MEETING:** Monday, October 7, 2019 at 6:45 p.m. Location: Harvard Public Library.

**MEETING ADJOURNED:** 8:33 p.m.