

HPL Trustee Meeting

July 10 2017

Present: Trustees: Davida Bagatelle, Gail Coolidge, Chris Frechette, Marty Green,
Charles Redinger; Director Mary Wilson

Absent: Stacie Cassat Green

1. Meeting called to order at 7:30 pm
2. June Minutes accepted as corrected
3. Director's report:
 - a. FY 17 completed June 30. Circulation for "hard items" was a 6.25% increase. 110,613 items. Borrowed 14,167 items and sent out 8,307 items. Adult book clubs, school reading programs, etc. have helped with increase.
 - b. Summer reading is in full swing.
 - c. Lots of summer programs.
 - d. School partnership for Gr 8 still in the plan; hopefully new Gr 7 teacher will also involve students in independent reading.
 - e. Partnering with *Arm in Arm* has been received with mixed attendance depending on the selection. A training at VH for upstander/active bystander on July 25, 6:30-8:30 pm 12+.
 - f. Tim Kilhart, new DPW director, came by to meet with Mary to explain new protocol. There are forms to put in for request for service/work orders for DPW or Larry, the town maintenance employee. \$75,000 budget for repair/replace equipment has been allocated for all town buildings.
4. It was agreed that a camera system for circulation desk/entrance area was appropriate.
 - a. **ACTION ITEM:** Chris will discuss with Mary.
5. Non-traditional lending policy: How does this align with the mission of the HPL? We need to recognize that our audience has ever-changing needs, and we need to keep them connected to us. Logistics of returned damaged or dirty items were in question.
 - a. We reviewed the first draft.
 - b. **ACTION ITEM:**
 - I. Mary will refine those parts of the policy that she has best knowledge of tweaking. Comments will be made on the policy for the next meeting discussion. At that time, we will prepare a second draft.
 - II. Davida will call other libraries about logistics for damage/dirty returns.
6. Signs/wayfinding was tabled for next meeting given Stacie was absent.
7. Personnel committee will meet by Sept. 1 for Mary's review.
 - a. **ACTION ITEM:** Review Mary's goals for 2016-17
8. Charter Commission Report:
 - a. Brief Summary of document relevant to the Library:
 - i. No term limits for boards in town. Library board is not impacted.
 - ii. Caucus would be eliminated and only 25 signatures would be required to get on the ballot.
 - iii. Sec 5-4(b) and 5-5(b)(6).

9. Next meeting September 11, 2017.
10. Meeting adjourned at 8:56 pm.

Respectfully submitted,
Davida Bagatelle, Secretary