

**Harvard Municipal Affordable Housing Trust
Meeting Minutes –September 8**

Members in Attendance: Greg Schmidt, Barbara Brady, Evelyn Neuburger, David Hopper, Leo Blair

Call to order: The meeting was called to order by the chair at 7:30 pm

Approval of Minutes of August meeting

Hopper moved to accept the minutes as printed. Neuburger seconded. Motion passed unanimously.

Treasurer's Report

The report contains information from both FY 2014 and 2015. Highlights include and interest payment was received of over \$3,000. Another unit was sold bringing in \$5,000. On the payment side, a mortgage interest payment was made. Invoices from National Grid and David Ross Associates were also paid. There is an outstanding invoice for lawn mowing at the Littleton Road property. Blair moved to accept the report as written, Brady seconded. Motion carried.

Susan Buck Payment: Susan has not been paid. There have been several emails concerning status as a contractor or Town employee. Susan has filled out necessary forms to be a Town Employee. The last email exchange with Town Hall suggested that Tim Bragan will be discussing with Mark Lanza. Schmidt moved that Blair email Lorraine Leonard and cc Tim Bragan to get some information. Hopper seconded. Motion carried.

Request for CPC Funding: The application for funding was reviewed by Trust members. Brady moved to submit the application for funding from the CPC to the town with a current Treasurer's report attached. Neuburger seconded. Motion carried.

Trustee resignation status: An electronic resignation was received. The Town requires a hardcopy. The request was passed on to the trustee in question, but there has been no letter received. The chair requested that Blair ask the Board of Selectman to vote to remove the trustee. Blair agreed.

Executive session: Blair moved that the Trust move into executive session to discuss pending real estate business reconvening solely for the purpose of adjourning. Schmidt seconded.

Roll call vote:

Hopper – Aye

Brady – Aye

Blair – Aye

Neuburger – Aye

Schmidt – Aye

Motion carried.

Blair moved to adjourn. Brady seconded. Motion carried. The meeting adjourned at 8 pm

Next meeting: September 22, 7:30 pm