

Parks and Recreation
March 5th, 2018

Call to order 7:39PM

Present: Wyona Lynch-McWhite, Doug Thornton, Steve Victorson, Joe Reynolds, Frank Culmone

Harbor Master: Bob O'Shea

Meeting Approval - 2/26/18: Doug motioned to approve the Feb. 26 minutes with no changes. Joe seconded. Passed: 4-0. Steve abstained as he was not present at the meeting.

Budget Updates

UniPay Transition - Discussed providing Amy with a password for league athletics and the merchant account.

Lottery request for paddle board storage - Until special racks are built, will give them space on the racks.

Program Updates

Fields and Commons

50.00 credit issued for child that did not complete ski club.

Doug - All checks are in except for one family.

Email from Julie Douchet McCurdy Track Stairwell needs repair.

Doug - will be repaired in the Spring

McCurdy driveway needs to be graded

Field schedule cannot be confirmed until the school makes their Spring schedule.

Steve - Asked about whether or not the potential for a turf field would be allowed with the new water zones.

Beach Operations

Judy Cavanaugh asked about start dates for swim lessons. Was told that the schedule was not yet made.

Wyona - Asked Frank to check on payment from last years Marcus Lewis tennis programs.

Discussed where kids beach applications should be sent and stored.

Joe - Reviewed Summer beach staffing and director applications.

Big picture - We should work towards a year round position.

Joe and Steve will play a larger role in helping with Summer procedures

Doug questioned how will things be different than the previous Summer.

Joe suggested that we rehire Allie and offer an administrative role to another candidate.

Frank, could we make this person an assistant to the parks and Rec?

Need to talk to Marie and ask if we can rewrite the job description.

Wyona - Let's decide on the Beach Director position and then look at how we bring someone else into an assistant position.

Discussed beach pay and personnel rates. We need to confirm with the town the staffing rates as set in 2015 by Wyona, Steve and Steve G.

Need to tell Tim B. that we will take back control of payroll.

Joe Reynolds - Motioned that we vote to rehire Allie. Steve seconded the motion. Vote to rehire Allie as beach director: Passed 3-2.

Frank would like to see a greater town involvement in beach operations.

Wyona - Joe and Steve need to take care of the beach and be involved as planned.

Bob's opinion - Remove the finance portion from the beach operation.

Discussed payroll reporting and getting reports back from the town.

The committee agreed that instructions will be given to the beach director concerning performance improvements, a metric system that we wish to see this year. We also want the schedule before the season begins.

Event Requests and New Business

Review of events approved by BOS

Nothing new has come through from BOS.

Next Meeting: 3/19@730 PM Town Hall

Adjourned - 920PM