

Parks and Recreation  
Meeting Minutes  
September 21, 2020

Call to order 7:30 PM

**Commissioners Present:** Keith Bilafer, Bob O'Shea, Michelle Laura, Doug Thornton

**Audience:** Kara Minar, Sharlene Cronin, Stacia Donahue, Jennifer Finch

Minutes Approval – 8/31/20/20 Doug motioned to approve with one spelling correction, Michelle seconded, vote **3-0** (Keith not on Commission at time of meeting)

Welcome to new member Keith Bilafer

Doug motioned to appoint Keith Bilafer as field liaison, Michelle seconded, vote **3-0**

## **Program Updates**

### Beach Operations

Michelle discussed end of year meeting with beach director

Plans for next year

- 1) Adult programs in the form of clubs
- 2) Plan to start organizing for the season in January
- 3) A lead guard is not coming back
- 4) Different ways to do stickers
- 5) Different ways to do training – guard pays upfront for training and we refund half or three quarters based on performance
- 6) Easter vacation lifeguard course

o BHRA Fall Plan & Agreement action - Michelle

Town council does not need to sign

Pam wants to bring agreement to BHRA board meeting 9/28

Change to contract will be mailed to the commission on the 29<sup>th</sup> **ACTION**

o Beach status, budget, documentation

Bob asked about beach budget spreadsheet, Michelle will update and send

o Algae Bloom status

Bob mentioned that the pond is not toxic in two tests, but BOH kept no-contact advisory

o Sailboat Opportunity – Used Technicals from MIT

30 boats available – 7 years old for sale in October, Bob will contact to see if we can get 3

Doug asked what they draw

Michelle wants to buy “all of them”

Other items:

Hand drawn sign about honor system generated revenue

Bob will buy sign to put by gate

o Action to expand Maintenance Plan to include Track, Playgrounds & Beach

Good news – 3 DPW guys

3<sup>rd</sup> person coming in October

DPW items:

- 1) Mulch in parking lot and area along boat ramp
- 2) once per month – weed whack around boat rack

Clearing out brush - Chris Pickering – landscaping company, Lee Holdsmen, Kathy Huitt (garden club)

Michelle to send thank-you notes

### Fields and Commons

Bumps in the road but things are starting to get better

DPW unaware they were signed up for maintaining infield

Doug to email contact info to Keith

Kara taking action item on what Select Board has asked DPW to do regarding infield work

Keith has been working with DPW in preparing for fall soccer season

Fall ball gave us a 4 day notice

o Field/track status

o Action to expand Maintenance Plan to include Track, Playgrounds & Beach

Upper Depot reseeding didn't happen

HSC is moving their entire program to Charlie Waite

Irrigation system fixed – electrical wires were backwards; dug up zone boxes for 1, 7, 8; 10 heads not working right; 6 inches of soil added to top of Charlie Waite, all heads should be raised; all 8 zones working

Fertilizer and lime – will be done by end of October

3 Adult soccer permits out there, adult softball, Doug will get O30 contact to Keith **ACTION**

Jen Pinney running fall lacrosse clinic

### Track, Trails & Commons

o Memorial Bench Request – Harvard Park Trails

Receive memorial bench request – pay for bench without naming

Doug to forward emails on existing P&R policy and existing outstanding request **ACTION**

Approving Michelle / Keith, vote **4-0**

Additional work to be done on Tracks and trails – 1) Mulching playground, 2) weeding, 3) Bob cleared drains, 4) Doug discussed driveway grading

Sharlene joined 8:45, Bob backtracked to update her  
Concerns about weed situation on Ann Lees, will need to meet with ConCom

## **Public Communications**

- Stacey Donahue (PB Liaison) – “Senior Residential Development” (1:27 on video)
  - 1) just for housing types
  - 2) current bylaw on site is being amended
  - 3) A and B: why we are doing it
  - 4) C and D: development requirements
  - 5) E and F moved out, put in 133 chapter
  - 6) G – different housing types – 7 types, cottage style up to commercial developments
  - 7) Bob asked – could we use a pool for recreation
  - 8) Stacia - land in perpetuity – passive recreation, can it be active **ACTION**
  - 9) Age restriction – checking with AGs office - 55 or 62 can be more restrictive - MGL151B standard
  - 10) Written more toward deed restriction

Sharlene congratulated Keith on joining Commission

## **Event Requests and New Business**

CPC projects – field drainage, 3 beach including next rev to rental system, Ally put in a few ideas, will go through ideas at Oct 5 meeting

Eagle scout wants to build boxes at depot fields

- 1) Keith may not be objective – sign post, trash and lost and found, put in third
- 2) Doug – that area is getting crowded
- 3) Michelle – bench with opening
- 4) Keith motioned that he will work with the scout who will come back to the board and present the plan / Michelle seconded, vote **4-0**

Ski Club – Michelle and Bob will have Zoom session with Maureen **ACTION**

Adjourn 9:35 – Keith / Michelle **4-0**

Next Meeting: Oct 5<sup>th</sup>