

Parks and Recreation Commission Meeting  
Tuesday, May 18th, 2020  
Zoom Meeting

Present: Bob O'Shea, Michelle Lauria, Doug Thornton, Darren Magen, Steve Victorson

Call To Order 735PM

Meeting Minutes Approval May 6th, 2020 - Michelle motioned to approve minutes. Steve seconded. Passed 5-0.

New concept of Operations - Bob presented his vision for running the meetings.

**All members have an action to view the operations document.**

Program Updates

Beach Operations -

Summer planning - Michelle, discussed beach opening according to governor Baker's latest announcement. Discussed how to maintain spacing.

Lifeguards, but no lessons. Discussed whether or not to have boating. Discussed how to limit people whether by total cars or counting people. Then how to keep the play structure and bathrooms clean.

Darren brought up the cost for having people clean.

Darren asked Allie: will the high school staff have the authority to tell parents what to do and how to act.

Michelle mentioned that in conversations with Tim that adults would be hired for this work.

Steve commented that we should let the parents be in charge of their kids.

**Michelle will put together an update after her meeting with Tim.**

BHRA (Holly Hatton) - Discussed Summer program. Will offer fewer programs but would like more time to accommodate cleaning boats between participants. Discussed how to move people around near the docks. Bob and Michelle will discuss BHRA needs with Tim and board of health on Wednesday, but also said that BHRA should also talk to them as well.  
Discussed how to launch boats.

Fields and Commons - Darren discussed meeting with Tim K.  
All fields aerated, seeded and fertilized.  
Upper Depot closed until the Fall  
Discussed manpower needs. Tim has one member of the crew leaving and needs to put crew on for Memorial Day preparations this week.  
Discussed need for more loam that we would need to purchase.  
Darren walked all fields except Charlie Wait.

Discussed future funding for general maintenance.  
Tim K. provided Darren a seasonal commitment plan that would vary per changes in staff.  
Lyme, fertilizer, aeration, seeds must be paid for by parks and recreation.  
Bob spoke with the builder of McCurdy track regarding maintenance needs.  
Doug asked whether or not the DPW would schedule their work.  
Tim needs a 3 month window to get the work done.  
Lower depot irrigation is not working.

- 1. Darren will work with leaders of other sports programs to help keep an eye on the fields and to help with field upkeep costs.**
- 2. Darren will ask Tim's crew to also help keep an eye on the fields and to check all irrigation systems.**
- 3. Darren will talk to Tim about big picture Irrigation, mowing, contractors, and current loam needs and per Doug's request that trash cans are emptied every other week.**

Doug spoke to the elm commission chair and the tree warden, regarding the sick elm in front of the old library, but they were unable to attend our meeting tonight.

**Bob will followup with the Elm commission chair.**

Bob spoke with Charlene Cronin regarding shared maintenance costs of the fields.

#### **Budget updates**

Doug is taking care of current bills. There was one question on a Moore's lumber bill that arrived today. Bob asked that Doug show every week the one page document. Doug will provide the one page updated budget sheet, per Bob's request show.

Discussed the field in front of the high school and whether or not to spend money on a non-irrigated field.

Bob asked that Darren make sure that DPW knows which fields have dangerous holes. Darren has asked that all groups who are regularly using the fields to provide him with this information.

Civic Rec. - Bob asked that Steve take on the responsibility to upload documents to the parks and recreation site.

#### **Event Requests and New Business**

Steve asked about plantings on the beach side of the stone wall. Bob asked that Michelle look at how to remove plantings on beach side of the stone wall. Steve noted that there is a loose rock in the stone wall. Bob wants to vote on a citizens petition to help to clarify parks and rec. jurisdiction. Bob will add this to the next meeting and will send the wording on this document out before the next meeting.

Jennifer Finch asked about CivicRec payment.

**Steve will send Michelle a picture of the loose rock.**

Adjourn - Steve motioned to adjourn. Doug seconded. Passed 5-0. @ 2107.