

Parks & Rec Meeting

February 22, 2022

Virtual Meeting called to order 7:32 pm by Bob O'Shea

Members present: Marisa Steele, Keith Bilafer, Bob O'Shea, James O'Leary, Staci Donahue, Joan Eliyesil, Mark Morin, SusanMary Redinger

Approval of Meeting Minutes of February 7, 2022 with a fix to the adjournment time to 9:25 PM : Steele motioned, 2nd by Bilafer: Approved 3-0

PUBLIC COMMUNICATIONS

1. SUBCOMMITTEES: none
2. LIAISONS: Staci gave an update on the Transportation Advisory Committee meeting discussing the plans for the Old Mill Road pedestrian and bicycle path to Devens. Would appreciate an endorsement from Parks & Rec.
3. GENERAL PUBLIC: none
4. General Communications: James O'Leary talked about the desire to make improvements to Ann Lees on behalf of HYBSA.
 - a. We would need to work with the Conversation Committee to determine what improvements we could do and then try and figure out where we could get the money.
 - b. They would like to add dugouts, bullpens, bleachers, and a batting cage.
 - c. Bob was going to help James explore the possibility of a Citizen's Petition for the Annual Town Meeting.
 - d. CPC money is also a possibility, but that would take longer.
 - e. We should move the outfield fence to 200 feet.
 - f. Will the School be able to contribute money to improvements?

PROGRAM UPDATES

1. FIELDS (Bilafer/ O'Shea)
 - a. Will be putting handicap porta potties at all fields from now on.
 - b. Allow HAA to use Parks & Rec to publicize their sports' sign up.
 - c. Need to change the infield quote to an IFB. Keith to send email to Kevin directing him to do so ASAP.
 - d. Keith to work with Kevin to determine the admin/transaction fee for the fields.

Motion to turnover materials and subcontracts for field maintenance to DPW and Parks & Rec will develop, in conjunction with DPW, an MOA that delineates the scope of work necessary to maintain the

Parks & Rec's fields. Parks & Rec will have the ability to audit the scope of work on a regular basis. This is \$40,000 of our field budget.

8:57: Steele motioned: 2nd – Bilafer: Approved 4-0

2. BEACH OPERATIONS (Lauria/ Mitrano)

- a. Long discussion about the Boat Rental Kiosk options. The Board is leaning towards switching to Rent.Fun, but without Michelle and Kevin to vote, we decided to postpone the vote until our next meeting.

3. TRACK, OTHER (Steele/ O'Shea)

- a. Removing Commons from CivicRec now that the SelectBoard is managing it.
- b. The munis doesn't seem to reflect the correct amount that has been paid out for the repairing the trail. Bob to verify with Kevin that the money was taken from the correct account. It should have been taken out of Trail Grant.
- c. The CPC funds can only be used for the Picnic table and park bench.
- d. We still don't have a solution on how to pay for the mulch. Marisa hasn't met with Town Hall about the mulch.
- e. Marisa will meet with Didi to see if the CPC funds can purchase new swings.
- f. The slide has been ordered.

EVENT REQUESTS and NEW BUSINESS: None

ADJOURN: 9:34 pm Motion- Morin; 2nd – Steele: Approved 4-0

Next Meeting: March 7, 2022