

HARVARD PARKS AND RECREATION

METING MINUTES 9-06-22

Attendance: Bob O'Shea, Matt Benway, Sam Levine, Marisa Steele, James O'Leary, Vikram Sampige, Abbey Besse, Amanda LaRiviere, Staci Donahue

Time, 7:30pm

Sound checks and preamble

Steele motioned to approve minutes from meeting 8-29-22, Levine 2nd, approved 3-0

PUBLIC COMMENT

- Levine got a request for a 2nd picnic table at Harvard Park playground. O'Shea noted there may a spare bench at DPW. With noted response time from DPW it would be prudent to move a bench from the beach now and have DPW move their bench to the beach later. Levine to handle moving the bench from the beach.
- O'Leary wants to know what the procedure is to get approvals for softball field upgrades. Steele will review with O'Leary what the school's portion of work is versus what the CPC funding will cover for all upgrades.
- O'Shea spoke about the approval of the wording for recreation director position warrant for the next TM. It will be article #4, and this warrant will be asking the town to approve this new position.
- Levine volunteered to help coordinate the afterschool ski programs.
- Benway is to help coordinate the tennis program.
- O'Shea to have training on usage of CvicRec software
- All commissioners agreed to stay on zoom meeting for the time being.

BEACH

- Levine gave update on floating floor repair in beach house. Home Depot not interested in helping with install. Suggestion was made to use epoxy paint and if the paint cracks it would be okay and easy to fix. Would also be less costly to install. Also noted that the paint can be ordered at Moore's Lumber and put on P&R account.
- O'Shea said due to shipping costs and supply shortages the cost of dock repairs came in \$3125.00 more than what was budgeted.

Steele motioned to use \$3125.00 from the revolving fund to supplement funds from CPC to repair the dock, Levine 2nd, approved 3-0

- O'Shea still working on someone to install the mooring anchors.

FIELDS

- Steele explains what modifications will be done at each field.

Ann Lee's

- 1) Move home base back 8' and reestablish infield and foul lines
- 2) Batting cage installation
- 3) Dugout covers
- 4) Adding storage/changing shed
- 5) Using mobile scoreboard

Ryan Land 2

- 1) Removing infield grass and adding clay
- 2) Dugout covers
- 3) Mowing the area behind the outfield fence to allow spectators to walk by
- 4) Keeping the number of sheds to a minimum of 2 buildings and 2 add 2nd set of bleachers

Steele motioned for approval of 1.) conversion of Ryan Land 2 from baseball to a multi-use field that can accommodate both softball and baseball as described earlier and 2.) to upgrade Ann Lee's field as described earlier with the addition of moving the outfield fence to a minimum of 200', Levine 2nd, approved 3-0

- MOU status still being worked on by Steele with DPW on wording for maintenance portion. Also working with language for schools' portion for field closures.
- SB discusses the use of a consultant; O'Shea presents study on field usage to SB. Analysis of the field usage for wear and tear limited to 20 hrs. per week shows the town needs 1 more diamond and 1 more rectangular field.
- Steele mentioned that the OSC walk to explore the use of town land shows that Harvard Park and land next to Ryan Land was promising.
- O'Shea to ask SB to seek a field sizing study done on P&R land, not just a wetland flagging study.

TRACKS/TRAILS

- Steele to meet with ADA people @ beach house and will also discuss ADA pathway requirements for playground.
- Levine to continue with follow up on playground upgrades.

NEW BUSINESS - none

Next meeting 9-19-22

Motion to adjourn 9:33pm by Levine, 2nd Steele, approved 3-0

Respectfully submitted by,

Mark Morin
Commissioner