

Harvard Parks & Recreation Commission

Meeting Minutes October 11, 2022

Attending; Bob O'Shea, Marisa Steele, Matt Benway, Betsy, Joan Eliyesil, James O'Leary, Dan Daly

Call to order 7:30 pm

Preamble & sound check

Motion by Steele to approve minutes from 9/19 and 9/27 with updated changes, Benway 2nd, Approved 3 – 0.

Public Comment – None

CPC Applications

- All applications due by Friday 10/14
- Maintenance of fields sent back to CPIC not for CPC funding.
- Daly has application written for open land acquisition for recreation use.
- \$50k request for playground ADA connection and upgrades moved to CPC not CPIC.
- O'Leary to write up renovation work to Ryan 2 and Ann Lee's for CPC.
- Reedich has application to CPC for pickleball court which needs approval.
- ConsCom did not approve irrigation plan @ Ann Lee's. All other upgrades were approved.
- O'Leary made note that the upgrade request be for \$47k with HYBSA offering to support 10% of cost towards renovation.
- Ryan2 upgrade would include increasing the size of the batting cage from a single to a double use cage, irrigation upgrades to field, create on deck circles for teams on each field, need to run electric to batting cages with outlets along the way for future use, replace bleachers, addition of a portable mound for the option to use Ryan 2 for a baseball game if needed, and to add scoreboards facing both Ryan 1 and Ryan 2.
- Daly noted that the \$200k request from CPC for land acquisition was for recreation use.

Steele motioned to accept the CPC application for \$200k for open space land acquisition for active recreation use, Benway 2nd, approved 3 – 0.

Steele motioned to accept CPC application for Ryan 2 and Ann Lee's upgrades, Benway 2nd, approved 3 – 0

Steele motioned to accept CPC application for drainage upgrades and ADA connection to playground, Benway 2nd, approved 3 – 0.

Steele motioned to accept CPC application for the install of new pickleball courts, Benway 2nd, approved 3 – 0

Budget Season

- 10/25 time for budget documents to be distributed and are due 12/1.
- O'Shea not available from 11/29 – 12/14
- Need to examine beach expenses, field expenses, and Recreation Director position for upcoming budget.
- Due to Thanksgiving holiday budget approval needs to determine by 11/21.
- Steele to make note as to what needs to be done on field maintenance and submit findings to DPW so they can increase their budget accordingly.
- O'Shea to talk to Marie about advertising for beach director position.

Program Updates

Beach

- Exterior painting of house is postponed till spring.
- Dock mooring project is slowed due to supply chain issues.
- Boat rental closes 11/15, plus all boats on racks need to be removed as well.

Fields

- The Ryan and Ann Lee's quotes are coming in too high so far, RFQ's have been reworked to make them more specific.
- DPW has spread gravel for new shed at Ann Lee.
- Discussion about using shed at Ryan 2 for changing room still going on.
- Moving of shed from Ryan 2 to Ann Lee has been cancelled.
- Abbey decided that a new shed at Ann Lee would be more acceptable.
- Decision on shed removal and placement at Ryan 2 is deferred to the field working group.
- Depot field rehab quotes process was not explained by Town Administration. Steele got quotes for Lower Depot but not Upper Depot repairs. Administration said all quotes had to be submitted together not separately for work to be done in the spring. Work on the fields need to be requoted.
- Work will not be able to be quoted for work to start this year and administration is not willing help.
- O'Shea suggests to only concentrate on Lower Depot.
- Steele met with Don Ludwig w/concerns on MOU maintenance section. It should state what DPW needs to do versus what DPW says they will only do.

- Would like to see mitigation studies done of suggested lands before there is snow on the ground.

Track/Trails – nothing to report

New Business

- O'Shea received an email request from Harvard/Devens jurisdiction committee looking for someone involved with recreation to attend their meetings. Next one to be held on 11/9. O'Shea agreed to go for the first one and will see if it is worth sending someone to the next meeting.

Steele motioned to adjourn, Benway 2nd, approved 4 – 0

Respectfully submitted by,

Mark Morin

Commissioner