

## Parks and Recreation Commission

July 18, 2022

Meeting came to order 7:30 pm

Attending: Sam Levine, Bob O'Shea, Mark Morin, Marisa Steele, Don Ludwig, Joan (Harvard Press), Dan Daley

Preamble and sound check

O'shea welcomes Don Ludwig as our new Select Board liaison.

**Public Comment** – None

### **Beach**

- O'Shea updated signage for beach, and we discussed the open hours of dawn to 10pm.
- He also worked on securing the volleyball poles and poured a new pad for the lifeguard chair.
- We are using a new software called Home Base to help with scheduling.
- Sailing program is having low attendance due to higher pricing plus the website used for signups is hard to navigate.
- Would like to work on a sailing camp idea for next year that runs from 8:30 - 3:30 with a possible fee of \$300 for the week.
- O'Shea wants to start on the projects that were funded by the CPC, moorings, dock, etc.
- Levine talked about the floor repair in the beach house. Had painter look at the floor. Epoxy is not an option. He will get pricing on a new product that is used for pool areas. Also was suggested that he price out other products that could be used for a flooring that is waterproof and can withstand wear and tear.

### **Fields**

- Daley commented and suggested using the guidelines from Fairfax County, Virginia as criteria for field use.  
A field should be considered closed if any of the following conditions exist.
  - i) Standing water is present on any part of the field that cannot be removed without damaging said field.
  - ii) There are muddy conditions that will not be dry prior to the start of game.
  - iii) While walking the field water could be seen or heard with each step.
  - iv) While walking on the field of play any impression left behind could be seen.
  - v) If water gathers around the sole of a shoe or boot on any portion of the field.

Steele motioned that DPW will be responsible for making filed closures then relaying that information to the appropriate filed liaison who will then communicate it with all the parties involved. Morin 2<sup>nd</sup> Approved 4 -0

- O'Shea suggested that the Virginia standards be used as best practice model for field closures.
- Problem with new demand for fields, schools want to add 2 new softball teams for the fall, however we don't know if there is interest currently.
- O'Shea is concerned that schools will be looking for exclusive use of Ann Lee's for their teams
- Dwight will not sign MOU unless it states the schools have top priority for use of any field in town.
- Suggestion was made that Ryan #2 and Ann Lee's use of fields for schools be broken into 2 shifts. 1<sup>st</sup> shift after school from 3 – 5:30 and 2<sup>nd</sup> shift from 5:30 – 8 pm for town groups.
- Building sub committee is getting bids for quotes to put a field at HES. 2 companies entered bids at \$10,000 and \$30,000. Building committee noted that SB doesn't want a field in front of HES due to aesthetics.
- Daley noted that schools are suggesting there will be 2 teams formed but, doesn't have any facts that there actually will be 2 teams.
- He also noted that we tried to get a planning sub committee going and again schools refused to participate.

Morin motioned that the Parks and Rec commission requests that the school district and/ or school building committee install a game softball field @HES if it fits and is safe. If it is determined that it cannot fit, then the school district can convert Ryan #2 to a softball diamond and use it under certain scheduling conditions controlled by P&R. Steele 2<sup>nd</sup> Approved 3 – 1 abstained.

- O'Shea created charts using capacity information from CivicRec to show current demands and wear and tear of field by sport.

O'Shea wants to entertain a motion to use capacity study scheduling based on data to evaluate unplanned demands before we allow any field to be used. Morin so moved Steele 2<sup>nd</sup> Approved 4 – 0

- Steele noted that school sport scheduling could conflict with school club sports.
- O'Shea and Steels are continuing to work on the wording for the MOU for school usage of fields 1<sup>st</sup> shift of 3 – 5:30pm.
- SB would like to see the town get behind a sport's complex idea by 2025.

- Daley to check with Ross Associates as to what scale was used in their wetland delineation map of Harvard Park woods.
- O'Shea observed the woods and noted that it gets wet due to runoff but, did not notice any wetland areas.
- Steele noted that after speaking with Allard from ConsCom about the GIS maps of Harvard Park woods that some areas do get wet but, are noted as wetlands.
- Steele offered to work on an RFQ for a feasibility study for the usage of the woods as a sports field complex.

### **Track/Trails**

- Steele checked with paving company about the handicap perimeter around playground and they seemed to be not interested.
- She is checking with Pinard's landscape for this proposal.
- Also talked to COA director about possible access to their parking lot if part of Charlie Waite parking lot is used for pickle ball courts. COA doesn't seem to be concerned.

### **P&R Assignments**

- Chair – Bob O'Shea
- Treasurer – Bob O'Shea
- Field liaison – Marisa Steele, Sam Levine
- Beach liaison - Bob O'Shea, Sam Levine
- Scribe – Mark Morin
- Track/Trails liaison – Marisa Steele
- O'Shea looking to combine Rec. director and beach director positions into one director position this fall. Working on job description and will present it to town at fall town meeting.
- Levine will start working with Cabral to address the sprinkler repairs at Ryan #2

### **New Business** – none

Morin Motioned to adjourn    Levine 2<sup>nd</sup>    Approved 4 – 0

Meeting ended 9:58 pm

Respectfully submitted by,

Mark Morin, Commissioner