

Harvard Parks & Recreation Minutes

August 15, 2022

Meeting start 7:30

Preamble and sound check

Attendance: Bob O'Shea, Sam Levine, Marisa Steele, Gloria Pierce, Matt Benway, Joan Eliyesil, Debra SK

Minutes for 8/1 meeting were reviewed and 2 changes were noted by Bob.

Item 4.3 should read Ryan Land 2 NOT Ryan Land 1

Item 4.4 funds were earmarked but not actually received yet.

Motion by Steele to adopt minutes with above corrections, 2nd by Levine, Approved 3 – 0

PUBLIC COMMENT

- Gloria Pierce as the advocate for softball, made note to thank everyone for their due diligence in looking at all the options for fields. She also noted that if Ryan Land 2 is converted it may cause some scheduling stress for the youth teams, but they will make it work this year. There are concerns going forward that if the teams expand this field conversion will not be enough.
- Sam Levine received an email from Becca Kelly asking about a missing picnic bench and trash barrel missing at Harvard Park. It was revealed that the picnic bench was moved to the playground under a tree and Marisa noted that the barrels were by the field house and parking area. If needed she will confer with DPW for another barrel.

REC. DIRECTOR POSITION

- Steele added a bullet in the job description outline to tie in with MOU responsibilities. Now the notice must go to the personnel board to review salary range. O'Shea to check with personnel board to make sure it is completed prior to the October TM.

Steele motioned to approve job Description as written with Steele's additions for Rec. Director to be presented as a warrant article at the next TM, Levine 2nd, approved 3 – 0

BEACH

- Levine has no progress on floor
- O'Shea mentioned about the flooring used for Bromfield House kitchen. Money is available in beach revolving fund to get project done.
- Levine expressed concerns if subfloor is not level may cause some install problems.
- Lifeguard at mirror Lake is looking for some end of the season work. They may be power washing walks and scraping up old carpet remnants on 2nd floor of Harvard beach house.

- Levine to get price quotes on different waterproof materials to use on the floors. O'Shea to check with the Lions club member who acquired materials for Bromfield House and the Clear Path in Devens.
- O'Shea talked with Permanent Building Committee and found out that the roof on the beach house is listed on their capital spending plan.
- Steele wanted to know if the snack shack is also listed as a town building and to have the Permanent Building Committee address that as well. O'Shea to investigate it.
- O'Shea talked with dock company and was offered the moorings at cost, but installation would be our responsibility.

FIELDS

- Steele met with Sue Reedich about track shack and is anxious to take care of rotted wood inside and out. Possible help from the Lions to do reno work on snack shack @ Ryan Land as well. This could free up some funds needed for the upgrades to Ann Lee and Ryan Land 2 conversion.
- Reedich is looking for more pickle ball courts. Dave Boisvert from the schools noted that all 4 tennis courts behind Bromfield are available during school hours, except for 2 weeks when the school has their unit on pickle ball. Now that covid restrictions are easing up court time may be more assessable.
- Will need more research to determine usage of parking lot at Charlie Waite field for courts
- Steels states that playground walkway quotes are coming in too expensive. Steele to check with Pinard's about what substrate is needed for leveling the area for the use of interlocking rubber mats.
- MOU update to be divided into 2 sections, A.) maintenance/scheduling and B.) when new sites are proposed who is responsible for the design/construction.
- Steele talked briefly with athletic director, HYBSA, HSC about sports council idea.
- HYBSA suggested that any work to Ann Lees and Ryan Land 2 be pushed back as late as possible in October to minimize disruption to fall scheduling.
- Softball field modifications to Ann Lees will need ConsCom approval. Steele walked the field with Boisvert and Benway and came up with suggestions needed for upgrades and passed them along to ConsCom on 8/4. Improvements to Ryan Land 2 are limited to removing infield grass and dugout covers. Not sure who will pay for field upgrades school or HYBSA. ConsCom approved the install of a shed at Ann Lees.
- TA told O'Shea that the School Committee must take a vote and present to P&R a formal request for changes to be made to the fields.
- Steele was invited for a site review by OSC to look at 4 town owned properties for field expansion on 8/31. 2 sites at Harvard Park, lot to the right of Ryan Land, woods behind

HES, and gravel area on Stow Road. These sites to be reviewed for intermediate use or possibly long-term use.

- Steele suggest not to spend the \$50k earmarked for a filed study until the site reviews are done.
- \$25k earmarked for upper/lower Depot repairs, no info yet what needs to be done.

TRACK/FIELD – Nothing to report

NEW BUSINESS

- Joan Eliyesil asked if School Committee needs to have a formal vote to request work done to the fields, do they have jurisdiction over the fields. O'Shea explained that P&R has jurisdiction over Ann Lees and Ryan Land, and ConsCom has jurisdiction on upgrades to Ann Lees and the wetland control at Ryan Land 2. TA just wanted the School Committee to present a formal voted request for work needed to be done at the fields.

Steele motioned to adjourn, Levine 2nd, approved 3 – 0

Respectfully submitted by,

Mark Morin

P & R Commissioner