

Parks and Recreation
October 7, 2019

Meeting Opening 7:33 PM

Present: Doug Thornton, Michelle Lauria, Steve Victorson

Meeting Minutes Approval - Motion to approve minutes from 9/16 and 9/30. Michelle motioned to approve and Steve seconded. 3-0.

Public Communications

Ken Hoggins - Friends of Bromfield Lacrosse - Girls lacrosse spent 2518.00 on fields. The school paid 1,207.00 for lining the fields. Boys spent 1860.00 for field rental and a similar price for lining the fields.

Must rent fields for a minimum of 2 weeks at the start of each season. This season, still renting fields at the end of April because McCurdy track was too wet. Girls lacrosse played a total of just 3 home games this past season. The team could only practice 11 times at the field in front of the school.

Suggests that we shut down all fields for the Spring break.

Program Updates

Fields and commons

Steve commented on the need to keep the big picture and small picture balanced.

Michelle - Maintenance proposals. Let's make use of the gift money. Proposes Move that we provide \$3,118.55 toward the maintenance work on Pond Road field as outlined in Estimate #21 from North Turf, dated 4 August 2019 with full knowledge and support of the Harvard Public School System obtained from Linda Dwight, Superintendent, on 7 October 2019 at 7:46. Passed 3-0.

Steve seconds.

· (Note, that this acknowledgement of work being done does trigger the school department's Title 9 obligation.)

Michelle motioned that we provide \$4,041.25 toward the maintenance work on Ryan Land 1 and 2 as outlined in Estimate #21 from North Turf, dated 7 August 2019. Steve second.

Doug noted that with the the Ryan Land request that Parks and Rec maintains control over scheduling. Passed 3-0.

Steve questioned who is in charge of fixing pond field after the flea market. Doug, last year the DPW worked on the field.

Michelle spoke with Tim Kilhart regarding maintenance. Discussed,

1. fertilization of fields and the need to rope off fields.
2. McCurdy irrigation system working, but the field has gotten excessive use over the last 3 years. Will take two pieces of equipment a plugging machine and another machine to reshape the fields. The field would be closed for 18 months.

3. Moving the docks, requires a different piece of equipment. DPW needs a longer fork. They do not want to damage the docks.
4. An overall maintenance plan requires that one field is rested every year.
5. Anne Lees, they have no maintenance plan. They want a full time person in charge of the facilities. Multiple groups doing work on the fields. Have gone to do maintenance and found the fields in use and were then unable to perform maintenance. Should count on keeping a field out of use for a full season. Working on a big plan.
Charlie Waite field - needs a new irrigation control box. Needs to blow out the system. Based on past history, does the control box need to be replaced.

Doug - we can move the over 40 off of McCurdy.

Doug - we can provide them with more information regarding fields usage.

Doug - the last time DPW stated that Charlie Waite Field needed a new control box it was just a matter of flipping the breaker switch.

Steve - Asked why do we need an outside fields expert of McCurdy after the DPW analysis?

Complete Streets - Waiting for information from the town.

Memorials - Pond road request. Michelle - What is our policy?

Michelle motioned that no memorials will be approved until a policy is in place. Steve seconded the motion. Passed 3-0. Michelle will talk to the town planner to ascertain what other towns have done with the memorial requests. Michelle will put together a document for the next meeting.

Beach operations

- Allie says do not remove the dock. Bob says remove. DPW does not have the equipment.
- Doug suggests asking the crew kids will move the dock.
- Michelle will tell DPW not to remove the docks.

Allie's requests -

Certified Beach Director to be a WSI - T.

Go ahead and research the course.

Add vendors - Michelle is working with Allie to get the vendors on the town.

Purchase 3 Sailboat Hulls and 6 Kayaks.

- Let Bob look into the Kayaks.

Steve will research Sunfish availability and look at costs.

Approval of Beach Director Winter hours

- Bob asked for a procedure plan. Steve will remind Allie to complete this project.
- Steve will remind Allie to present all hours on a weekly basis.
- Remind Allie that once she reaches half of her budget that she must come to us for every additional request.

Other projects - Steve noted that the roof might need some work. Steve will take pictures for an action item. Steve will call Ratta to have them remove the beach handicap porta-poty.

Ski Club - Doug: proposal to have a late fee for the bus pass. Michelle motioned that the bus fee will now be 125.00 and increased to 150.00 as a late fee at the same time that Wachussetts increases their fee. Steve seconded. Passed 3-0.

Budget Updates

Nothing new

Event requests and new business

Apple festival approved on 8/5 - October 12th 10am - 2 PM.

Reminder of special town meeting.

Planning board updated the sidewalk project.

Next Meeting: October 21.

Motion to adjourn - 9:25 PM.