

Parks and Recreation
October 21, 2019
Town Hall

Call to Order 7:40

Present: Doug Thornton, Steve Victorson, Michelle Lauria, Joe Reynolds (1st half)

Michelle motioned to accept the minutes from October 7th, 2019. Steve seconded. Passed 4-0.

Public Communications

Environmental/Re-Use/Energy/Resilience - Ellen Sachs Leicher reviewed this and went over the concepts. Goal to raise awareness as to town projects and the impact on the environment. This is not a mandatory proposal. However, it would ensure that there were conversations regarding the environmental impacts. Discussed the merits and the potential for problems. Bob noted that with the pond we are already required to follow the state laws. Doug noted that with any large projects such as getting money from CPIC, we would have to follow their rules. Also, with regular maintenance such a policy could become problematic.

Program Updates

Fields and Commons - Joe; The Sub-committee is waiting for feedback from this board. The board discussed the sub-committee findings. Outside group provided a proposal to assess the fields. Michelle questioned, whether or not this is what has already been done by the committee. Joe discussed the additional details and the reasons for needing an outside source and the opinions of an expert. The sub-committee is also unable to do soil samples. This group will also add to the field quality analysis.

Doug asked whether or not we could do part of these tasks.

Michelle wants a plan in place - Can Stantec do the parts that the committee has not already done to save money and get the process started?

Doug can we just get the field conditions review and recommendations. Also, we need 3 private bids.

Stantec Bid is 18,200.00.

Steve asked what was redundant - Joe responded that we have the info about the usage. Joe also stated that this was an example of the type of quote that we could get.

Doug to move forward, can we just ask them to to the field condition review and recommendations for a total of 8600.00?

Doug will forward, to Joe two additional contacts for companies with the ability to do this work and Joe will contact these companies.

Ken Hoggins reminded the board as to the importance of doing an analysis of the drainage. Joe noted that although not stated, the current quote does include such an analysis.

Michelle motioned that we spend up to 9,000.00 on Task one from the Stantec Report Dated, 10/10/2019 (date of email to Joe) to perform a "Field Condition Review and Recommendations". Steve seconded. Passed 3 - 0. Joe will seek an additional 2 quotes based on this vote.

Response to field committee report - We would like to see the plan for using the software to schedule present and future usage. Additionally to tabulate existing numbers from past usage. Will go forward with the fields analysis. We would like the sub-committee to give us the going rates for grass fields. We would like answers by the Nov. 4th meeting.

Fall Maintenance - Soccer Lacrosse fields/basketball court/tennis courts

Review memorial policy - Will discuss at the next meeting.

Review Fee policy - Bob, should we change the upcoming fee schedule? The committee decided to wait for the sub-committee to come up with numbers from other fields. Bob suggested that we go to the town and say that because the town took parks and recreation money and school money and put it into the DPW fund, where is that money and how much is the DPW spending on the athletic fields. That because this money has apparently disappeared, this is why you are raising our rates and asking for more money.

Other Projects - Discussed ski club fees and payments on the new system and making sure that they are all in place. Doug will get Bob the prices and signup information.

Beach operations

- **Winterization** - Bob spent 5 hours each day, over the weekend finding lost moorings. He also fixed chains and other moorings that needed maintenance.
- Steve will call contact Rick and ask him to turn off the beach water next Monday.
- Discussed new boat rental system and it will be ready to go once the last piece of hardware arrives. Will test in November and will be ready for the Spring.
- Bob will post in Next Door and will send a note to the Harvard Press regarding boat removal.
- Discussed roof. Steve noted that the wood appears to need to be painted along the eaves and that there is a potential for rot.

Budget updates

No Updates

Event Requests and New Business

Planning board will attend the select board meeting tomorrow night to discuss the sidewalks.

Next Meeting November 4th.