

Parks and Recreation  
Town Hall  
August 5th, 2019

Present: Doug Thornton, Joe Reynolds Michelle Lauria, Steve Victorson

Call to order: 732 PM

Program Updates

**Citizen comments on tennis courts** - Didi Chadran

Discussed current status of courts and need for repairs

Discussed non-citizens use of courts in the context of pickle ball as it relates to field fees.

**ADA Improvement grant** - Tim Bragen

Discussed - The beach house need for ADA compliancy.

What does the grant cover? Does it cover the interior or just the exterior access to the bathroom?

Tim will email the grant program as to whether or not it includes interior plumbing.

Steve will meet Tim Tuesday AM at 930 to show Tim the erosion issue in front of the building.

**Fields and Commons**

Update from Michelle regarding Tim Kilhart meeting.

**Tim would like the following:**

Only one parks and rec. person to contact him about field needs under our control.

Would like all sports schedules in advance.

Tim stated that all of the fields are overused.

Bob noted that we cannot control the school from contacting Tim.

What about if the beach needs something done?

Discussed Tim's request.

Joe suggested giving Tim access to the parks and rec, Civics Rec. scheduling program.

Doug noted that the school Fall schedule is already set, but still lacking the club schedule.

Citizen (Dan Daly) - Asked whether or not DPW would have single point of contact.

Discussed issues that could arise with last minute schedule changes and how to let Tim know about such changes.

Michelle will be our contact person for Tim.

Michelle will contact Dave to get the Fall school schedule for Tim

Subcommittee update - UMASS extension will do a fields evaluation. The benefit is that they are unbiased. Will take their analysis to vendors. See subcommittee minutes for additional details.

Doug asked that the committee monitor current field needs, such as mowing and get that information to Michelle.

Other projects - Litigation with Ann Lees contractor is in progress. No work to be done on the field until the litigation is complete.

Citizen (Dan Daly) - Noted that there will be a new RFP contract going out to finish the field.

Doug questioned the timing for maintenance on that field, in addition to the completion of the project.

Bob - Given that there will be a new RFP, should we get involved?

Citizen (Dan Daly) - The board should now take back control and ensure that MIAA rules are being followed. Bid should note that MIAA specs. are followed.

Michelle Lauria will contact Tim to find out which field repair items were not done properly.

Michelle will call Dave B. (Athletic Director) to determine which specs were not followed.

Doug will send Tim Bragen. and email regarding the new RFP to say that we would like to be involved in this new round.

Joe motioned that he should work with Bob to make decisions about field configuration in the civic rec software. In the future, should there be some errors that changes would be made with full commission input. Second Michelle. Passed 4-0.

## **Beach Operations**

Summer beach operations update -

Sign discrepancies - Bob, noted that glass case signs were not updated. Steve will contact Allie to fix signs in the glass box. Bob will take care of placing the sign that Tim K now has in his office.

Harbor Master - Discussed future need to get scuba equipment to replace worn mooring ropes. Would like to use a small chain. Given that there is no current, he is not concerned about the chains causing issues with the boats.

Harbor Master - Kiosk has been shipped and will arrive this week.

**Public Communication** - John (Harvard Press) asked if we had anyone to nominate for the 5th position. Doug answered no.

Dan - Is the beach house the only building that is not ADA compliant? Yes.

Dan - With respect to the tennis court needs, where do those needs fall on the priority list?

Steve noted that the courts should be part of a larger fields plan.

Dan - Policy proposal from the last meeting (Reminder) - Look at the priority issues for maintenance and come up with a plan. Also need to discuss with respect to gender/title 9 issues.

Doug will make this an agenda issue for the next meeting.

### **Budget Updates**

Budget Review - Michelle is waiting for numbers from town hall.

Ratta called regarding invoices.

CPIC FY2021 Capital process - Reminder

### **Event Requests and new business -**

Bob noted that the skateboard event still had the ramp set up in the parking lot. Should he be charged? Doug will send Mike an email stating that he is still being charged daily for the ramp.

**Next meeting:** August 19th, Sept. 16 and Sept. 30th.

Meeting adjourned: 9:37PM