

Parks and Recreation
Meeting Minutes
August 17, 2020

Call to order 7:30 PM

Commissioners Present: Mark Morin, Bob O'Shea, Michelle Laura, Doug Thornton

Audience: Kara Minar, Keith Bilafer, Jennifer Finch, Pam Erdos, others

Minutes Approval – none

Welcome to Kara Minar (New SB Liaison) and Mark Morin (new member)

Kara – "I look forward to help out in any way I can"

Mark – "I'll do my best"

Program Updates

Beach Operations

o Sticker/Parking Report and Beach security discussion

Michelle recommends putting gate at entrance to parking lot

- Issues include destruction to Porta-Potties, signs, trash cans, and people having fires

Last day discussed

- August 23rd is the last day
- Bob - Any talk about hiring someone after 23rd until September?
- Kara – recommends COA, Kara to check if tax-free program available

Bob's bigger picture of vandalism problems

- engine taking from sailboat
- BHRA has asked to install 2 security cameras
- We will add one to sticker checker area

Opinions on the gate and cameras

- Mark – asked if cameras would be through the internet, remote server, or inside beach house – Bob answered inside beach house
- Doug asked if each camera would have a sign – answer is yews
- Bob - gate is a conundrum, mentioned fisherman are on the water from 4am to 11pm
- Michelle asked, Bob answered - Numeric code system \$5K
- Bob – gate at top of parking lot too big of a change
- Kara – distance college students around town this year
- Doug - closing parking lot would not work for folks promised rack access through end of the fall
- Bob mentioned gate at water's edge, Doug said it would not solve vandalism
- Bob - recommends a hearing, Kara suggested inviting boat and kayak people

Motion to add video camera to be paid for by BHREA Michelle motioned/Doug 2nd, passes **4-0**

o BHRA Agreement action

Michelle mentioned that there were several contracts with conflicting statements

For this year with COVID, the cost is down to \$3,000 from \$4,500

\$400 – fee for main garage rental

New cost in contract is \$5,220 (16% increase)

To be paid Oct 1 and Mar 1 – 2/3 in march & 1/3 in October

Kara – was 3-year contract, is this now a one year?

Michelle – live document - superintendent can change 49% requirement

Michelle - Pam on email with Town administrator, Pam will bring it to BHRA

Bob – they want to use main garage for Ergs – will not be allowed to use the school

Kara – storing town property on private property – she will check if ok

o Budget Analysis

Michelle met with Beach Director and has one final meeting with her scheduled

– we did discuss if we need a beach directory or just head guards

– we would always have someone responsible at the beach

Doug – money, spread out over three people

Discussion of parks and rec individual

Kara - Community ed retiring, but budget frozen across the board this year

All boards will ask for one-page document from each commission this year

Fields and Commons

o Field/track status and Budget Analysis

Fields are in use

Keith and school Athletic Director have filled in CivicRec

Lots of social distancing rule

- 1) Soccer – 50 or less on field; 25 on field – 11v11 plus 3 refs, coach can't go on field if kid is hurt
- 2) No contact
- 3) Covid rules on sign

Charlie Waite sprinkler electric work not done

Keith – Contacts corroded – not enough power going to pump to get water to heads

Bob - Did warrant use all its money?

Motion to close Charlie Waite until we can get some water on it

- Mark motioned, Doug 2nd pass **4-0**

Discussion of other fields

Public Communications

Pam Erdos – discussion of BHRA fee (quoted from 1:21 in video) “We are grateful there hasn’t been an increase since 2014”... 3% tracks for 2015, 2016 and possibly 2017 but “16% is high... appreciate... three year period were it wouldn’t adjust so we have a budgetary time to plan”

Budget Updates

Doug presented balance of current accounts:

P&R Budget 8/1/20							
	ORIGINAL APPROP	TRANSFRS/ADJUSTMENTS	YTD EXPENDED	VCUMBRANCES	AVAILABLE BUDGET	PCT USED	
1 MUNIS as of 8/1/20							
2							
3							
4							
5 1629 51100 WATERFRONT SAFETY E	15,950.00	0	2,038.32	0	13,911.68	12.80%	
6 1630 55000 BEACH EXPENSES	21,297.00	0	21,297.00	0	0	100.00%	
7 1650 53800 COMMONS & SCHOOL	25,650.00	0	562.65	0	25,650.00	2.20%	
8 TOTAL GENERAL FUND	62,897.00	0.00	2,600.97	0.00	39,561.68	74.50%	
9							
10					25,650.00		
11							
12 26401 41700 OTHER RECREATION F	0	0	0	0	0	100.00%	
13 26401 50000 CFWD BALANCE-PARK	6,832.77			0	6,832.77	0.00%	
14 26401 52014 SKI CLUB EXPENSE	0	0		0		100.00%	
15 26428 41428 WINTER PROGRAMS-I	0	0		0		100.00%	
16 26499 48400 PARK+REC MISCELLAN	0	0		0		100.00%	
17 TOTAL PARK & REC REVOLV MGL c4	6,832.77	0.00	0.00	0.00	6,832.77	100.00%	
18				Other			
19					6,832.77		
20				Misc		July Turnover	
21							
22 26532 41411 BEACH REVOLVING RE	0	0	4,576.00	0	-4,576.00	100.00%	
23 26532 51000 BEACH REVOLVING W	0	38,554.88	5,166.47	0	33,388.41	13.40%	
24 26532 52000 BEACH REVOLVING E	0	0	9,742.47	0	9,742.47	25.30%	
25 TOTAL REVOLVING FUNDS MGL c5	0.00	38,554.88	19,484.94	0.00	28,812.41	99.10%	
26					-31.00	LifeGuard store	Paid: Warrant 8/6
27					-116.00	WB Masson	Paid: Warrant 8/6
28					-85.97	WB Masson	Paid: Warrant 8/6
29							
30							

Discussion of time it takes to pay Spectrum

Discussion of 6K Parks and Rec Revolving and if it is subject to 10K end-of-year limit

P&R Role discussion

Motion to appoint Doug as secretary Michelle / Mark 2nd passes **4-0**

Event Requests and New Business

Bob got bike group on Common to pay
No new events

Next Meeting: 8/31

Adjourned – 9:32 PM (motion adjourn Michelle/Mark passes **4-0**)