

Parks and Recreation
Meeting Minutes
October 5, 2020

Call to order 7:30 PM

Commissioners Present: Mark Morin, Keith Bilafer, Bob O'Shea, Michelle Laura, Doug Thornton

Audience: Lily Robinson (Harvard Press), Dan Daly, Jennifer Finch

Minutes Approval – 9/21/20/20 Michelle motioned to approve, Keith seconded, vote **5-0**

Memorial Bench Policy

Michelle on getting cemetery commission involved – “I understand allot of these memorials are going to be on our property... very different than having the obligation to maintain them”

Mark – took inventory – 22 benches, most are granite or recycled wood, only benches at track and adjoining trail are in disrepair

Michelle – on having a bench plan – “get something done for what we need to get done”

Bob will get Mark's 22 bench list and Michelle's ideas and email them out to everyone **ACTION**

Current policy has been in place since 10/7/19; Vote on new policy next week if it is available

Current Financial Status (24:56)

Doug reviewed budget – have spent 6% of beach and 4% of commons budget, irrigation repairs submitted but not yet paid

DPW lime and fertilizer bills have not come in, Keith had not heard of DPW status on purchase

Michelle to start beach purchasing in January

Bob sent Catherine email to move internet charges from commons to beach

Doug mentioned BHRA funds submitted on 9/3 but have not hit Munis

Bob mentioned 10K of commons revolving is movie money

Mark says beach mulch this year was extra, we will need to pay next year as we will be only user

Discussion about ballfield maintenance – hard to communicate with baseball coaches / booster club

Program Updates

Fields (46:31)

o Draft Budget

Keith presented spreadsheet; DPW not signed on to do infield maintenance

Bob – 40K for basic expenses, given 25,650

Track has \$500 on sprreashet

Mark spoke with Tim K about track, he will repair large cracks, will not do spider cracks

Harvard Park annual maintenance should be separate section on spreadsheet

Beach (1:02:45)

o Draft Budget

Beach had almost double parking sticker sales – 483 last year, 652 this year

Stickers don't tell numbers as many parked in school lot

New programs discussed; extend hours – for income and liability reasons

Minimum of 3 guards at all times, beach director as one of the guards

Doug – set expectations with beach director

Bob will update spreadsheet (will need to increase fees if number is greater than 68) **ACTION**

Michelle – proposing classes all day long in a smaller area, leaving beach open to morning patrons

Bob – gate keeper and 3 guards should be paid for by town budget

BHRA met on 9/28 and are still reviewing contract

Track (1:22:15)

Tree maintenance needed to trail behind Harvard Park – Mark to investigate

Northeast corner of field – irrigation pipe uncovered

Improvement Ideas for CPC funding (1:28:40)

Dan Daly presented his work on creating CPC grants for exploring use of properties we already own

Harvard Park additional work was not done because of money, but may have wetlands issues

CPC funding

Five items reviewed, Dan's studies, moorings work, dock work and Kiosk upgrades

Doug – Whitman 1st, Park, Docks

Mark – Park 1st, Whitman, Kiosk

Keith – Park 1st, Whitman, Docks

Michelle – Park 1st, Whitman, Kiosk

Bob – Park 1st, Whitman, Kiosk

Total: Parks 1st, Whitman 2nd, Kiosk 3rd

10/22 CPC deadline

Public Communications

- o Dan – budget ask comments

Event Requests and New Business

- o Bob – Halloween – Lions might want to do a drive through that would include pond parking lot

- o Doug – ski club
- o Bob – draft on technical dingy – ¼ foot empty, 2 feet when full, sunfish 2'11"
- o Keith – waiting to hear back from Eagle Scout

Adjourn 9:45 – Keith / Mark **4-0**; Next Meeting: Oct 19th

