

Parks and Recreation  
Meeting Minutes  
May 10<sup>th</sup>, 2021

Call to order 7:32 PM

**Members Present:** Keith Bilafer, Mark Morin, Bob O'Shea, Michelle Lauria, Doug Thornton

**Audience:** Dan Daly, Staci Donahue, Pam Erdos, Harvard Press

Minutes Approval for 4/26/21 – Keith motioned, Michelle seconded, vote **5-0**

### **Public Communications**

- Sub-committee Chair(s)

Bob asked about getting new members from other organizations for field subcommittee, Michelle commented that she is 'living in a vacuum... have not heard a thing'. Dan suggested not getting behind anything that does not have the proper due diligence. Michelle mentioned lack of repercussions, why would anyone work with us if they can circumvent the process. Keith mentioned that "things are a little bit better". Bob discussed enforcing field use, should focus on scheduling. Doug talked about getting volunteers, "it is a crazy covid year... try again in the fall and if that doesn't work then it is never going to work". Keith mentioned town meeting tent issue – tent had to go up a week early causing cancellations. Dan discussed open space committee – active recreation subgroup has established criteria, need more specificity on needs. Dan mentioned existing town property field potential... Old Mill Road, South Shaker Road, Ayer Road.

- Liaison Communication (SB, Schools, PB, Finance)

Staci discussed planning board spring town meeting items – 1) Ayer Road commercial development proposal, three phase plan and 2) two senior housing bylaws. Staci mentioned upcoming project that may require reactivation of design review board.

- General Public

Dan discussed road closure at beach. Communication issue - initial email said people could still use beach, Michelle was available early Sunday morning to correct issue. In a typical year BHRA can close beach for their regatta, it's part of what they pay for.

### **Program Updates**

#### Beach Operations (39:10)

- BHRA Agreement

Michelle reports no movement from town on contract. Pam mentioned summer agreement with Parks and Rec expired in August, this year's program due to start in June. BHRA signed town council approved agreement March 24<sup>th</sup>, made first payment May 1<sup>st</sup>, is currently operating in good faith. Discussion of Bare Hill Pond Watershed Management committee's jurisdiction. Keith motioned to remove signatories from contract, Mark seconded, vote **4-0** with 1 abstain. Michelle will sign. Bob mentioned that we have worked through issues with pond committee in the past including issues of "space, time and sound".

- Beach Program Plans/Status / Beach Director Status

Michelle is ready to go, town is silent. Michelle will take beach director job, needs to be hired to sign off on staff licenses, “waiting for Bragan, waiting for Maire.” Bob mentioned town needs to post job, while job is posted an acting director can start season. Bob mentioned we should get supplies now – give vendors ST2 form so we don’t have to pay taxes. Staff will be reimbursed ½ of instruction fee at end of season. Keith motioned that “individuals can be hired but they must be certified before they can start work on Memorial Day weekend”, Marked seconded vote **4-0** with 1 abstain.

- Preparation for the ATM Warrant to Increase the Revolving Fund cap

Bob discussed warrant for increasing revolving fund cap

### Fields (1:14:17)

- Generic Ball Field NOI Status – hearing extended to 4/1

DEP number has been assigned.

- Infield Plan/Status

Keith reported status, Pond and Ann Lees done, Ryan 1 this week, Ryan 2 next week; Ann Lees outfield needs to be seeded, no date set.

- Field use/permit status

Line paint discussion. Field liaison will figure it out, discussion can continue after outcome of town meeting article if needed. Keith reports that last week was rainy, lots of weather and tent cancellations.

- Preparation for the ATM Warrant to close the Field Maintenance gap

Bob discussed article and handout he prepared, will be one-page double sider. Commission decided to not post on Nextdoor ahead of time.

### Track and Commons (1:42:15)

- Plan to use up Depot/Lancaster County Trail Grant

Mark discussed his work on this, vendor says rock material is \$24/ton. Grant money remaining is \$585. Discussion of getting material in over snowmobile bridges. Mark mentioned getting labor for free.

- Apron crack status

Mark met paving company Saturday: perimeter, and apron 10-to-15-year life is coming to an end. Could buy 2 to 3 years but will need complete resurfacing soon. Perimeter, 10 posts coming out of ground due to cracks. Mark will meet with track coach and/or athletic director.

### **Event Requests and New Business (1:54:00)**

- None

Adjourn 9:31 – Mark motioned / Keith seconded vote **5-0**; Next Meeting: May 24<sup>th</sup>