Parks and Recreation

February 5th, 2018

Town Hall

Call to order 734PM

Doug motioned to approve the January 22nd minutes with 3 minor corrections. Joe seconded. Approved 4-0

Joe motioned to approve December 4th minutes. Doug seconded. Approved 4-0.

Bare Hill Rowing Update - Pam Erdos, Holly Hatton

 Dates for regattas confirmed

 **Harvard Henley** - Confirmed for Sat. April 21st with some set up on April 20th. Same course as last year.

 Reminded parks and rec that the plumber needs to be called in the Spring

 How to get rid of the trash on Saturday? Is DPW available on Saturday afternoon?

 If DPW is not available, trash will still be removed.

 Boat ramp closed 1pm Friday to 5 PM Saturday.

 Could BHRA access beach directors space for camera crew to setup?

 Bob - make sure that no kids enter the office space.

 BHRA will connect with Joe in March to go through the office and discuss how the space could be used.

 **Fun Regatta** - May 19 Set up 8 AM/Racing: 10AM - 2PM. No town assistance needed. For young kids. Boat ramp not closed.

 **Summer rowing** - Dates: June 17 - August 16. 7:00AM - 10:00AM.

 **Tour de Pond** - No date scheduled. Perhaps they can join this fun event with the “you gotta regatta” lions event? Bob discussed this event. Still has all of the gear.

 Wyona - Once the beach staffing is in place, let’s discuss further. It sounds fun.

 **AED** - Will purchase their own unit. Wyona suggested that they check with the Harvard ambulance crew for purchase questions.

 Doug reminded Holly about the electric sign that seems to always flash the wrong message. Asked that she ensure that this works correctly.

**Program Updates**

 Beach operations

 Receiving applications

 Joe asked what to do with the applications. We hire the beach director, he or she will hire the staff.

 Discussed staffing - All beach director applications must be in by Feb. 28th.

 Will discuss at March 5 meeting.

 Boat Lottery

 Lottery opens 2/27 - close 3/30

 Drawing April 2nd.

 Pay by April 20th

 Mail stickers 5/1

 Discussed special canoe rack placement requests

 Rescue boat company - confirmed with 3 vendors.

 Doug will bring final boat design for Bob to review.

Planning Board - Discussed newly proposed Zoning Change

Discussed proposed new town bylaw - Ground water protection overlay district.

Wyona - What about future construction?

Doug - How is the bylaw different than what currently exists?

Wyona - We should be included in such proposals from the beginning.

Doug - Will this be ready for town meeting this Spring?

Yes

**Field Updates**

 Discussed potential for turf field on pond road and how that would be impacted by this new potential town law.

**IT and Web updates** - domain hosting needs to be paid by the town.

Town wants to see a vote from switching Sage to the new system called Easy Merchant. This system to UniPay. The goal being to better integrate our system with the town system to ensure better reporting. Frank not present to provide requested information on specifics of new Easy Merchant System.

**Budget Updates** - No Frank

**Events Request and New Business**

Ken Herrod Bike Event scheduled for May 12th through the town.

 Bill Barton - Harvard Fire Dept. is here to discuss this ride.

 Jenn Schoenberg is also here to discuss.

 Combined with the minute-man cycling club. Use the small common in front of the old library.

 Five heats - all roads monitored with police and fire dept. employees.

 Spoke to the Apple Blossom festival group, who are concerned with declining attendance. The apple blossom group is okay with this ride happening at the same time.

 Starts at 8 and ends around 2.

 Electric sign boards will be out 1 week in advance.

 Doug - Mentioned that the unofficial Littleton road water stop was not cleaned last year.

 Wyona requested that the Apple Blossom group send over their approval for combining these events.

 Wyona motioned to approve the Ken Harrod bike race, to be held in conjunction with the Apple Blossom festival. Joe seconded. Passed 4-0.

Have a Jesse Day Event - Changing to June 2nd

Central Mass Skate Festival - Should come before the board.

Town Report Due

Next Meeting February 26th at Hildreth House

Adjourned - 948PM.