

Permanent Building Committee Meeting Minutes
Wednesday, May 4, 2022
Zoom Meeting
Approved: May 25, 2022

PBC Members present: Cindy Russo, Chair; Pablo Carbonell; Guy Herman; Corey Dufresne; Jeff Hayes, Building Commissioner.

Attending: Marie Sobalvarro, Assistant Town Administrator; Guy Oliva, COA Representative; John Zychowicz, Christopher Lucchetti, Kim Buhl, DAI.

Ms. Russo called the meeting to order at 9:00 a.m. and provided remote meeting instructions.

REVIEW AND APPROVE MINUTES OF 4/27/22

Mr. Carbonell made a motion to approve the Minutes; Mr. Herman seconded. All were in favor.

UPDATE ON THE COA PROJECT

Ms. Russo noted that Mr. Moeser spent a lot of time going over the plans. Mr. Lucchetti confirmed that he received Mr. Moeser's comments. He further advised that after meeting with Ms. Buehl and Mr. Moeser, the comments were incorporated into the updated plans. Ms. Russo stated that she is unaware if Mr. Moeser was able to review the updated plans but feels any further changes needed can be addenda.

Mr. Carbonell made the motion to accept the specs and plans as submitted to be put out to bid; Mr. Herman seconded. All were in favor.

UPDATE ON THE FIRE STATION PROJECT

Ms. Russo stated there are no updates on the Fire Station Project.

UPDATE ON THE OLD LIBRARY PROJECT

Ms. Russo confirmed the Members are aware that the Construction Meeting scheduled for the following day was cancelled.

MEMBER REPORTS

There were no Member Reports offered.

NEXT MEETING

The Members agreed to plan to meet next on May 25th, with the option to cancel if not needed. Ms. Sobalvarro confirmed that the general bids are due June 2nd, the sub-bids are due May 25th, and the non-mandatory walk-through is May 17th at 10 a.m.

Ms. Russo adjourned the meeting at approximately 9:05 a.m.

Respectfully submitted,

Alison Flynn

Referenced Documents:

- Agenda
- Draft minutes of 4/27/22
- COA Project: Bidding & Contract Documents, Issue for Bid, dated 5/4/22
- COA Project: Drawings, Issue for Bid, dated 5/4/22 (received via e-mail 5/3/22)