

Permanent Building Committee Meeting Minutes
Wednesday, August 7, 2019
Volunteer Meeting Room, Town Hall
13 Ayer Road, Harvard, MA
Approved: August 21, 2019

PBC Members present: Cindy Russo, Chair; Rick Maiore, Vice Chair; Corey Dufresne; Pablo Carbonell.

Attending: Alison Flynn, Clerk; Marie Sobalvarro, Assistant Town Administrator; Guy Oliva, Hildreth House Phase II Rep.; Carl Sciple, Clerk-of-the-Works, Old Library Roof; Joan Eliyesil; Lieutenant Andrew Perry, Fire Department.

Ms. Russo called the meeting to order at 8:04 a.m.

PUBLIC COMMENT

There was no public comment.

APPROVE MINUTES OF JULY 17, 2019

Mr. Maiore made the motion to approve the minutes as presented; Mr. Dufresne seconded. All were in favor.

DISCUSS OLD LIBRARY ROOF ARCHITECT INTERVIEWS

Ms. Sobalvarro indicated that as the tallies showed CBI as the clear front-runner, she contacted CBI to request a draft proposal, which was received late last night. The members briefly reviewed the draft and expressed concern over the total cost for services. Ms. Sobalvarro will communicate to CBI that they are over budget and need to come down in price. The members confirmed that all three architects discussed a timetable for Spring, and that the PBC would want to go to bid in the Fall. Ms. Sobalvarro confirmed that Gale Associates scored second highest in the interview tallies.

REVIEW UPDATED PROPOSAL OF KAEstel BOOS FOR THE FIRE STATION ASSESSMENT

Lt. Perry indicates that while he has had limited interfacing with Kaestel Boos, he believes they understand the Fire Station needs. The members reviewed the revised proposal and asked Ms. Sobalvarro to communicate that they would like to go forward with Part A and Part B, as presented, but would like to strike Phase II.

UPDATE REGARDING HILDRETH HOUSE, PHASE II

Mr. Oliva advised that DAI requested this week's meeting be postponed until 8/16/19 to provide a preliminary cost estimate, and that the drawings presented and ideas thus far have been good. He advised that the new building will have a sprinkler system, and that Mr. Moeser suggested the Committee obtain a price for sprinkler system installation at the existing Hildreth

House, at this time. Mr. Oliva agrees with this, but expressed that an install to the existing building should come out of a separate budget. Mr. Maiore commended Mr. Oliva on doing a great job in his position, and that the issues of cost of the entire job and its impact on the existing Hildreth House need to be addressed. Ms. Russo questioned the site work required; Mr. Oliva stated the site for the new building has been chosen based on the estimate of the least amount of ledge and that fill will be required before pouring of a slab foundation. Mr. Carbonell noted that encountering ledge above and beyond expected could be an extra cost. Mr. Carbonell stated that he might be able to attend the meeting of 8/16/19, if Mr. Moeser is unable to attend.

CONSIDER ITEMS FOR FUTURE AGENDAS

The PBC will next meet on 8/21/19 to further discuss these items.

Mr. Maiore made the motion to adjourn at 8:38 a.m.; Mr. Dufresne seconded. All were in favor.

Respectfully submitted,

Alison Flynn

Referenced Documents:

- ***Agenda***
- ***Draft Minutes of 7/17/19***
- ***Tallies from OLR architect interviews***
- ***Draft proposal for services from CBI***