

Permanent Building Committee Meeting Minutes
Wednesday, January 26, 2022
Zoom Meeting
Approved: February 3, 2022

PBC Members present: Cindy Russo, Chair; Steve Moeser; Corey Dufresne; Jeff Hayes, Facilities Manager/Building Inspector.

Attending: Marie Sobalvarro, Assistant Town Administrator; Debbie Thompson, COA Director; Guy Oliva, COA Representative; Chelsea Knott, Gale Associates.

Ms. Russo called the meeting to order at approximately 9:00 a.m.

REVIEW AND APPROVE MINUTES OF 1/19/22

The PBC Members reviewed and discussed revisions to the draft Minutes. Mr. Moeser made a motion to approve the Minutes of 1/19/22 as amended; Mr. Dufresne seconded. All were in favor.

UPDATE ON THE OLD LIBRARY ROOF PROJECT

Ms. Knott advised that the contractor visited the site in the fall before choosing a slate sample which she believes is a pretty good match to the existing slate roof. She stated that the presented "Vermont Black" will weather slightly over time, lightening or slightly browning as it ages. She further offered that the contractor can provide more samples if the PBC is not happy with it. Mr. Moeser agreed to visit Town Hall to look at the sample. Mr. Hayes stated he was happy with the sample, and expects that once on the roof, no difference would be noted. Ms. Russo stated that Mr. Carbonell also looked at the sample, and suggested a vote of approval be taken if Mr. Carbonell joined the meeting.

Ms. Sobalvarro stated that she will continue to send updates to the submittal log to the Committee-at-Large.

(Guy Hermann joined the meeting.)

UPDATE ON THE COA PROJECT

Ms. Russo advised that all requested revisions were incorporated into the contract by DAI except for the request for structural assessment; DAI instead offered to do this work for an additional \$6,500. Mr. Moeser stated he does not think this is needed at this time, and expected that such an assessment would be performed by a solar company if the Town decided to go forward with installation. Ms. Sobalvarro advised that if approved, the next step would be for Attorney Lanza to review that contract before signature by Mr. Bragan or Ms. Sobalvarro. She expected that Attorney Lanza's review could be done within a day. Mr. Moeser made the motion to approve the contract as amended; Mr. Dufresne seconded. Mr. Hermann confirmed he agrees that the considered structural assessment is not needed at this time. All were in favor.

Ms. Russo suggested the PBC next meet with DAI at the site to discuss the scope of the project. Mr. Moeser suggested he and Mr. Carbonell meet with the COA in advance to discuss the details; Ms. Thompson agreed.

UPDATE ON THE FIRE STATION PROJECT

There were no updates for discussion on the Fire Station project.

CONSIDER ITEMS FOR THE NEXT AGENDA

Ms. Russo agreed to schedule the next meeting at the new COA Building after Mr. Moeser, Mr. Carbonell, and the COA have the opportunity to meet. Ms. Sobalvarro indicated that the keys to the building are at Town Hall.

Ms. Russo made the motion to adjourn at approximately 9:15 a.m.

Respectfully submitted,

Alison Flynn

Referenced Documents:

- Agenda
- Draft Minutes of 1/19/22