Select Board
Minutes
Tuesday, April 2, 2019 at 7:00pm
Town Hall Meeting Room, Harvard, MA

The meeting was called to order at 7:00pm by Chair Lucy Wallace in the Town Hall Meeting Room. Select Board members Kara Minar, Alice von Loesecke, Rich Maiore and Stu Sklar were in attendance as well as Town Administrator Tim Bragan, Assistant Town Administrator Marie Sobalvarro and Executive Assistant Julie Doucet.

Minutes
On a Sklar/Maiore motion, the board approved minutes of 3/19, as presented.

Town Administrators Report
Correspondences from Monty Tech was received regarding the planned reduction of $695 in the FY2019 budget and the assessment 0f $66,220 for FY2020, which equals what we have planned in the Town Budget.

Montachusett Regional Planning Commission informed the town of approval for a DLTA grant for the production of a Permitting Guidebook. Land Use Administrator Liz Allard will be the point person on this project.

Bragan reported Finance Director Lori Bolasevich has reconciled the past 8 months of cash with the Town Treasurer Amy Haley. He acknowledged both Bolasevich and Haley's hard to getting this done as quickly as they did.

Bragan announced Finance Committee member Bruce Nickerson has resigned. Moderator, Bill Barton, has promoted Dr. Siko Sikochi from an associate member to a full Finance Committee member leaving open an associate position.

Bragan distributed a draft logistical plan for the planting of trees from Elm Commission Chair Bill Calderwood. Calderwood is working out the details with all of the parties involved. In a few weeks new tees will be planted around the center of Town (Library, Bromfield Parking and Ryan Land).

Bragan reported the Community Preservation Coalition estimates for those communities in the CPA program with a surcharge less than 3% (Harvard is 1.1%) will receive 11.57% from the Trust Fund in November. The large drop is due to Worcester and Boston joining the system.

Bragan announced events happening at the Harvard Unitarian Universalist Church between now and May 4th.

Bragan announced the Ginny Thurston Scholarship is available offering financial assistance to Bromfield seniors. Information can be found on the Select Board's page of the Town Web-Site. Letters of interest are due no later than Friday, April 26th, 2019.

Bragan distributed a list of topics he will be discussing with Representative Jen Benson.

Bragan will provide a quarterly budget report to the board members electronically.

Bragan distributed the OPEB report with a summary sheet created by the Assistant Town Administrator, Marie Sobalvarro. Questions should be directed to Sobalvarro.

Permanent Building Committee
Committee members Steve Moeser and Pablo Carbonell came to discuss the letter to the Select Board requesting clarification on the scope of the Old Library roof project. Moeser and Carbonell recommended hiring an envelope engineer to investigate water infiltration issues with the building. This will provide them with the necessary information to draft an appropriate scope of work in the RFP. Wallace asked questions regarding timing of an RFP and funding for

this additional work. Bragan said he would need to discuss with the Capital Planning & Investment Committee if funds are available for the building assessment within the $480,000 warrant article.

Resignation
The board recognized the resignation of Bruce Nickerson from the Finance Committee. A letter of thanks will be sent.

Extending terms (positions that were elected and are now appointed)
On a Minar/von Loesecke motion, the board voted unanimously to extend terms of Libby Levison, Bruce Dolimount, Didi Chadran, Bob O'Shea, Justin Brown and JC Ferguson to June 30, 2019.

Upcoming Meeting Dates
The board decided to move their meeting on April 16th to April 23rd. They also decided to hold their Strategic Planning Session on June 11th at 9am.

Devens Enterprise Commisison MVP letter of support
Wallace drafted the letter of support. A few minor edits were made

Annual Town Meeting (ATM) Warrant
Bragan distributed the ATM warrant for review with the board. The Select Board members endorsed the warrant.

Select Board Reports
Sklar invited Park & Rec Commissioner Bob O'Shea to share a plan developed for installation of a patio on the property between the General Store and the Congregational Church. The Harvard Lions Club is willing to do much of the work with assistance from the DPW on the excavation and curbing. The Lions will visit with the Planning Board and Historical Commission to present their idea.

Sklar reported the Transfer Station Committee held a public forum on SMART (Save Money & Reduce Trash) program. He estimated up to 20 residents were in attendance most of them seniors from town.

Minar as liaison to the Library Trustees met with them and one topic that came up was about having a town wide memorial policy.

Minar said the MVP committee has another community forum coming up and the Energy Advisory Committee is awaiting response from the Department of Public Utilities on community aggregation.

Maiore noted the Planning Board is preparing for articles at the ATM especially the citizens petition on marijuana.

Wallace reported the Old Library Accessibility Committee is dealing with windows on the south side that are affected by water filtration. They have a temporary fix however she noted the many issues that plague this building and what a relief it will be once we have a Facilities Manager who can work in a more proactive way in caring for the town buildings.

Wallace reported the Harvard Devens Jurisdiction Committee has begun meeting with town departments, boards and committees. She asked her fellow members if they had any initial comments to make. They touched on areas such as cultural integration going from a small town to the addition of much more commercial and industrial properties, Harvard planning regulations versus DEC regulations already in place, importance of defining structure/operations and shifting of town boundaries.

The meeting was adjourned at 8:43pm.

Documents referenced:
PBC letter – dated 3.25.2019
Nickerson resignation letter – dated 2.18.2019 received 3.27.2019