

The Select Board Regular Meeting was held virtually in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A. S.20.

Select Board participants:

Stu Sklar, Kara Minar, Erin McBee, Alice von Loesecke Rich Maiore was absent

Town Department attendees:

Town Administrator Tim Bragan, Assistant Town Administrator Marie Sobalvarro and Executive Assistant Julie Doucet

Additional participants:

Town Clerk Lynn Kelly, Community & Economic Development Director Chris Ryan, Planning Board Chair Justin Brown, Water Commissioner Cindy Russo, Finance Committee Chair Jennifer Finch, Frank Carlson

Introduction of Town Clerk Lynn Kelly

All welcomed new Town Clerk Lynn Kelly. She gave a brief description of her background and interest in serving as Harvard's Town Clerk.

Discussion with the Planning Board on the state's MBTA-related multifamily zoning mandate

Community & Economic Development Director Chris Ryan and Planning Board Chair Justin Brown provided summarized draft guidelines for compliance, important dates/milestones, the commonwealth's community information form, a draft letter for consideration by the Select Board and possible next steps. Brown said the Planning Board understands this mandate was instituted to address housing needs therefore they will do their best to comply. Select Board member Kara Minar has been working with the PB on developing a letter to the state to address a range of concerns that the PB has regarding the MBTA Communities draft guidelines as well other comments/questions. The public comment period closes on March 31, 2022. The Select Board members agreed the draft letter was good and offered some suggested edits. The letter will be finalized at the March 15th meeting.

Discuss and act on Water Commissioners recommendation regarding water treatment

Commission Chair Cindy Russo was present to explain in more detail the options moving forward.

Russo outlined the immediate steps necessary to get well 2 operating for DEP approval:

- 1) She reported the commission voted to recommend the tablet-based system (Alternative #1A) instead of the liquid chlorine system (Alternative #1) because it is easier to operate, reduces chlorine taste in the water, and is skid mounted, allowing it to be moved to a permanent facility in the future.
- 2) In order to apply for State SRF loan program for a more permanent solution. Without additional work, the system will not have PFAS treatment, cannot add treatment for iron, and= will not have the ability to respond to any other treatment needs or DEP requirements. The first-round SRF application must be submitted by August. Therefore, the commission also recommends that the engineering necessary for both rounds of the application be paid from ARPA funds in the amount of \$10,000. The second-round application requires drawings which are 75% complete. SRF loans do not cover engineering costs.

She explained moving forward the engineers recommend a permanent treatment facility with an estimated cost of \$1.8 million. The Commission recommends that, before proceeding with the application to fund the treatment facility, the Select Board authorize Tighe and Bond to investigate the costs and feasibility of connecting to the Devens Water System. Tighe and Bond suggests that the Town budget of \$10,000 for this investigation. Connection to Devens would allow the Town to join a professionally run system with many more users to share the operational costs. It would better insulate the Town from constantly changing permitting and operational requirements. It would also remove the risk of having to resolve significant system failures and the need to find a location for and drill a third well in the future. The Commission believes that the cost and feasibility of the option of connecting the system to Devens should be investigated before the Town moves forward with a \$1.8 million expenditure on the existing system. A decision should be made on the preferred long-term solution in June which would give Tighe & Bond sufficient time to prepare and submit an SRF loan application for that preferred solution in August.

By a roll call vote, von Loesecke – aye, McBee – aye, Minar- aye, Sklar – aye, the board voted unanimously to authorize the water/sewer commission to expend up to \$100,000 for option 1A based on outside advice as well as \$10,000 for Tighe & Bond to study connection to Devens water/sewer.

Finance Committee budget recommendations

Chair Jennifer Finch offered their five-year projections which she noted may be revised once the Governor's budget is finalized. In addition, she reviewed proposed changes by the Finance Committee and the financial warrant articles that will be funded through taxation. Finch is confident with where the budget is currently. Alice von Loesecke articulated her concerns with some of the assumptions used for both revenue and expense projections. In looking at future projections, she advocated adjusting budgets in FY23 in order to better position the Town for future years. She noted the increase in staff positions that have arisen due to the Covid pandemic in the school department and the long-term affect this will have on the omnibus budget. The Select Board will finalize the budget at the March 15th meeting.

Carlson Orchards Annual Entertainment License request

Stu Sklar explained the request details and public comment will commence this evening with further action at the March 15th meeting due to further clarification needed.

Frank Carlson explained his interest is to have entertainment during regular hours. He is not certain on how often but would like the ability to provide entertainment to customers legally. He seeks an annual license similar to what the Harvard General Store and Fruitland's Museum currently have in place.

Public Input

Andrew Bunce, 81 Slough Road, acknowledges this is a narrow topic specific to an entertainment license. He understands there are procedures to be followed but feels like over the last couple of years Carlson Orchard requests are fairly limited to start but tend to increase over time. He asked if there is a limit to what is allowed.

Kerri Green, 102 Oak Hill Road, submitted a letter and articulated that she is incredibly concerned about operations under Carlson Orchards licenses. (Attachment A).

Bob O'Shea, Old Littleton Rd, supported the previous efforts by the Planning Board to create an agritourism bylaw which he believes could have helped farms with this type of use. He recalls events at the General Store and how they worked to minimize the sound by changing direction of the sound system. He suggests instead

of denying this request work to minimize the impact to the neighborhood as many residents would certainly enjoy music while visiting Carlson Orchards. He understands neighborhood push back as he has dealt with this while serving on the Park & Recreation Commission.

Gwen Leonard, Woodchuck Hill Rd, began by thanking the Select Board for all they do as volunteers for the town. She offered three points to considered 1) what residents love most about Harvard is the tranquility/quiet/peacefulness 2) she has learned after some research similar communities that allow entertainment in similar situations set limitations but many do not have any noise ordinances in place and 3) the 35-mph speed limit in the area is difficult to enforce in a small town like Harvard.

Steve Rowse, former resident, acquired the Carlson brother's cider making beginning with their sweet cider 10 years ago. They expanded to hard cider and have grown quite successfully. He noted they have all the appropriate state licensing required and any insulation that his company is benefiting economically in any egregious way with this taproom if false. The increase of Carlson products running through the market place benefits their brand by attracting others to the farm for pick your own and retail sales at the farm stand.

David Kilkenny, Slough Rd, had no issues with sound from entertainment at Carlson's when it had occurred. He welcomes the opportunity to hear music in town.

Chris Green, 102 Oak Hill Rd, spoke about his concern for hours and uses that will affect the neighborhood. He spoke about the legal limits based on Board of Health regulations for only 66 people. Green was upset when alcohol consumption was allowed at Carlson's but the idea of entertainment as well is the last straw. He does not believe this is a permitted use. He offered the idea of having a committee to vet these types of requests.

Nadine Connelly, 2 Babbitt Lane, spoke about the difficulty she encountered crossing town during events at the orchard. She commented on the traffic and concerns if there were an emergency how this traffic could have an adverse effect. In addition, she questions the good when mix of children and alcohol may be a lack of balance for this establishment.

David Fitzgibbons, Lovers Lane, supports issuance of this entertainment license as a nice way to find enjoyment in the town.

Kerra Huchowski, Shaker Road, expressed concern with the increase in traffic on Pinnacle Road. She is not a fan of the tap room or the addition of entertainment. She is curious about the cider not being produced at the orchard how it is a true product. She does not understand how that is allowed under the farm status and does not think this use supports the true farmer.

Beth Williams, Granite View Lane, has lived in town for 20 years and does not believe much has changed at Carlson Orchards with the addition of the Cider Barn. She supports entertainment until

Nate Beale, Old Shirley Road, believes Carlson's is a huge benefit to the town as a whole. He is a strong advocate in favor of their request.

Phil Robinson, Pinnacle Road, is a musician who has played at the orchard. He welcomes the opportunity tto perform there as the options are limited in town.

Carl Tonge, 8 White Lane, moved here 22 years ago for the quiet. She has realized the noise which comes from Route 2 and 495 along with gunfire from Devens. She believes the traffic is mostly due to the visitors for the pick your own season. She supports the request and enjoys sharing their offerings with friends and family when they visit.

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Pat Cooper, 103 Bolton Road, is the entertainment director for Carlson Orchards. She made assurances that entertainment is mostly family oriented, does not go past 7:30pm and is rarely offered on Sundays.

Other Public Communication

Bob O'Shea, Park & Rec Chair, asked the Select Board to create a Memorandum of Agreement (MOA) between the DPW and commission to outline the scope of work related to field maintenance for the Annual Town Meeting.

Frank Carlson thanked the Select Board for their time on this issue.

Kerra Huchowski, Shaker Road, thanked Park & Rec Chair Bob O'Shea for his work on the fields. She agrees an MOA is a good idea.

Minutes

By a Minar – aye, von Loesecke - aye, McBee – aye, Sklar – aye, the board voted unanimously to approve the minutes of 2/1, as presented.

Staff Report/Updates (Attachment B)

- Budget The Select Board will meet on Wednesday, March 16th at 6:00pm in prepare questions for the Finance Committee meeting at 7pm.
- Ayer Rd Project Kara Minar mentioned there may be issues with the consulting firm being used. She is
 concerned about the outcome of the project not aligning with the desires of town residents and our
 commercial redevelopment goals.

Discuss and act on lease agreement for the Bromfield House

Erin McBee has been working with Town Counsel and the Bromfield Trustee's attorney. She anticipates the petition to the court for sale of the Bromfield House and then a motion for the lease of the house will be ready by week's end. By a roll call vote, McBee– aye, Minar – aye, von Loesecke – aye, Sklar – aye, the board voted unanimously to surplus the Bromfield House. Von Loesecke asked about the final lease terms. McBee suggested a meeting specific for this topic with the final lease details. She did confirm the lease term is for one year with a reasonable extension option with agreement by all parties.

Annual Town Meeting

By a roll call vote, Minar – aye, McBee – aye, von Loesecke – aye, Sklar – aye, the board voted unanimously to hold the ATM outdoors.

Vote on the useful life of the new fire truck

By a roll call vote, Minar – aye, McBee – aye, von Loesecke – aye, Sklar – aye, the board voted unanimously for the 20-year useful life of the new fire truck.

Nominations papers in lieu of town caucus

By a roll call vote, von Loesecke – aye, Maiore – aye, Minar – aye, McBee – aye, the board voted unanimously to allow nomination papers for town elected positions.

By a roll call vote, Minar – aye, McBee – aye, von Loesecke – aye, Sklar – aye, the board voted unanimously to extend past 10:00pm to enter into executive session and reconvene into open session.

Executive Session, per MGL Ch. 30A, s. 21(a)3

By a roll call vote, Minar –aye, McBee – aye, von Loesecke – aye, Sklar – aye, the board voted unanimously to enter into executive session at 10:06pm as per MGL 30A Sec. 21.3 To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. The Board will reconvene into open session to act on two contracts.

Union Contracts

By a roll call vote, McBee – aye, von Loesecke – aye, Minar -aye, Sklar – aye, the board voted unanimously to approve the DPW contract as presented by Tim Bragan.

By a roll call vote, von Loesecke – aye, McBee – aye, Minar – aye, Sklar – aye, the board voted unanimously to approve the Police contract as outlined by Marie Sobalvarro.

The meeting was adjourned at 10:30pm.

Documents referenced:

PB MBTA Communities Multifamily Guidelines Discussion – dated 3.1.2022 Memo from the Water/Sewer Commission – dated 2.23.2022 Carlson Orchards Entertainment request – 12.14.2022 Dear Select Board Members,

We hope you will look at the information provided to gain a stronger understanding as to why we feel the way we do and continue to express our concerns. There is more than meets the eye when it comes to Carlson Orchards and that's why we continue to show up, and ask for your careful consideration each time they come before you with requests.

To date all requests from the Carlsons have lacked full transparency as to the complete intensions for their new building. This has resulted in the Carlsons coming back every few months asking for more. This has proven to be a very frustrating, convoluted and exhaustive process for abutters as well as Town departments; which Mr. Bragan reported in one of the recent hearings.

The lack of transparency goes all the way back to their application for their building permit (attached) to construct a 1920 sq. ft. unheated cider tasting building. The type of building and use that was applied for is far from what has been constructed and now operating. What is even more troubling is that at no point did our zoning enforcement officer/building commissioner refer them to the ZBA for a special permit determination prior to issuing an occupancy permit.

What is operating at 115 Oak Hill Rd. should not be exempt from zoning or special permit. The Carlsons sold their cider business to Bevovations dba New England Apple Products in 2011, and cider production stopped at 115 Oak Hill Rd. Continuing to sell fresh cider with the Carlson Orchards trademark from New England Apple Products through their retail store in Harvard no longer qualifies cider as an accessory to the "primary agricultural purpose" of 115 Oak Hill Rd. Especially given the scale that New England Apple Products is now producing and distributing. Paul Currently quotes 1 million gallons of fresh cider produced last year - the number of bushels needed far exceeds Carlson Orchards crop yield. In comparison - a farm cannot build a Market Basket on their property in a residential zone just because their farm's trademark will be used to market the produce department.



We are asking you to view the "<u>Chef Paul Correnty Story Slam</u>" on HCTV. It provides explanation as to the involvement of two other entities (New England Apple Products & Stormalong Cider - <u>LLC registration</u>) in the the Carlson Orchards Hard Cider line - the same two that were part of the reason why their first attempt at a pouring license was delayed.

New England Apple Products owned by Steven Rowse obtained his own Farmer Winery license in May 2020 (one month after Carlson Orchards Inc received their Farmer Series Pouring license) which allows him to legally produce Carlson Orchards Hard Cider. You will also learn from this video that Stormalong Cider is producing the base cider for the Carlson Orchards hard cider line. It should be noted that you do not need to be a farmer or own a farm in order to obtain a Farmer Series License - both these entities are licensed in an industrial building. In this situation allowing zoning exemption for a taproom operating under the language in MGL ch. 138 sec. 19B that allows winery products to be "produced by or for the winery and sold under the winery brand name" is an exploitation of both ch. 138 sec. 19B and ch. 40A sec. 3. It is our opinion that all permitting to date is being granted off a smoke and mirrors situation - which is ethically unacceptable.

Who owns the Carlson Orchards Hard Cider line?

The fact that another entity (not a farm) is advertising a Northeast Territory Sales Manager for the same product licensed to 115 Oak Hill Rd makes this unclear. https://www.brewbound.com/jobs/57476-territory-sales-manager--northeast-new-england-new-england-apple-products. (screenshot also attached) Couple that with the fact that another hard cider brand (Stormalong Cider) is also involved in the production side for New England Apple Products creates a very convoluted situation.

All individuals and entities with ownership or beneficial interest in the hard cider should be taken into consideration before acting on any additional requests because of the non-conforming use, along with all granted licenses/permissions to date will be here long after the Carlsons.

As there are no longer three brothers overseeing the business, it is important to ensure all officer/beneficial interest disclosures are up to date with the ABCC - who now owns Robert's shares? This is an important question as he owned one-third of the business. It is our understanding that in order to update this information you would need to act on the paperwork as our LLA. We are asking you, as our town officials, to do due diligence in finding out these answers in an open meeting before taking any action. We also ask that any action going forward sets parameters to ensure the future use of this building and any surrounding licensed premises is clear, regulated, and doesn't disregard the fact that it is operating in a residential area.

This current license request goes beyond "primary agricultural use" and we currently do not have anything in our bylaws that provides for such a use or allowance. We feel you should not be issuing an annual entertainment license for the building or property until all the questions above are answered. Once all questions are answered, and the information provided warrants proceeding with their requests, we ask you to follow the example of our neighboring town of Bolton, and create a Non-Transferable Limited Use Special Permit. Attached you will find 4 versions of the Special Permit issued to Nashoba Valley Winery. The original is dated September, 1995, with subsequent amendments to specific sections. Bolton Town Officials have respected the residential area, and established a clear understanding that the non-conforming accessory uses are allowed not as a matter of right, but as a privilege.

After all Questions are answered we are hoping you will...

- Not permit any amplified entertainment past 6pm.
- Reaffirm your commitment to no outdoor patio use past 6pm only the use of the building/covered patio from 6-8pm.
- No entertainment during the week limiting only to the weekends.
- Set clear definitions and parameters for private function and corporate events. These should not be ticketed events hosted by the property owner, in partnership with the property owner, or by headliner musicians.
- Provide for clear language pertaining to the capacity of the licensed premises and that any changes to the Title 5 system would trigger a hearing to amend that portion of the Limited Use Special Permit.
- Ensure that any Special Permit is non-transferable in all respects; sale, merger, acquisition.

Sincerely,

Chris & Kerri Green 102 Oak Hill Rd

Karen & Don Green 80 Oak Hill Rd

Stephanie & Brian O'Keefe 90 Oak Hill Rd

MGL Language Cited for Reference

Chapter 40A Section 3: Subjects which zoning may not regulate; exemptions; public hearings; temporary manufactured home residences

No zoning ordinance or by-law shall regulate or restrict the use of materials, or methods of construction of structures regulated by the state building code, nor shall any such ordinance or by-law prohibit, unreasonably regulate, or require a special permit for the use of land for the primary purpose of commercial agriculture, aquaculture, silviculture, horticulture, floriculture or viticulture, nor prohibit, unreasonably regulate or require a special permit for the use, expansion, reconstruction or construction of structures thereon for the primary purpose of commercial agriculture, aquaculture, silviculture, horticulture, floriculture or viticulture, including those facilities for the sale of produce, wine and dairy products, provided that either during the months of June, July, August and September of each year or during the harvest season of the primary crop raised on land of the owner or lessee, 25 per cent of such products for sale, based on either gross sales dollars or volume, have been produced by the owner or lessee of the land on which the facility is located, or at least 25 per cent of such products for sale, based on either gross annual sales or annual volume, have been produced by the owner or lessee of the land on which the facility is located and at least an additional 50 per cent of such products for sale, based upon either gross annual sales or annual volume, have been produced in Massachusetts on land other than that on which the facility is located, used for the primary purpose of commercial agriculture, aquaculture, silviculture, horticulture, floriculture or viticulture, whether by the owner or lessee of the land on which the facility is located or by another, except that all such activities may be limited to parcels of 5 acres or more or to parcels 2 acres or more if the sale of products produced from the agriculture, aquaculture, silviculture, horticulture, floriculture or viticulture use on the parcel annually generates at least \$1,000 per acre based on gross sales dollars in area not zoned for agriculture, aquaculture, silviculture, horticulture, floriculture or viticulture. For such purposes, land divided by a public or private way or a waterway shall be construed as 1 parcel. No zoning ordinance or by-law shall exempt land or structures from flood plain or wetlands regulations established pursuant to the General Laws. For the purposes of this section, the term "agriculture" shall be as defined in section 1A of chapter 128, and the term horticulture shall include the growing and keeping of nursery stock and the sale thereof; provided, however, that the terms agriculture, aquaculture, floriculture and horticulture shall not include the growing, cultivation, distribution or dispensation of marijuana as defined in section 2 of chapter 369 of the acts of 2012, marihuana as defined in section 1 of chapter 94C or marijuana or marihuana as defined in section 1 of chapter 94G; and provided further, that nothing in this section shall preclude a municipality from establishing zoning by-laws or ordinances which allow commercial marijuana growing and cultivation on land used for commercial agriculture, aquaculture, floriculture, or horticulture. Said nursery stock shall be considered to be produced by the owner or lessee of the land if it is nourished, maintained and managed while on the premises.

Chapter 128 Section 1A: Farming, agriculture, farmer; definitions

Section 1A. "Farming" or "agriculture" shall include farming in all of its branches and the cultivation and tillage of the soil, dairying, the production, cultivation, growing and harvesting of any agricultural, aquacultural, floricultural or horticultural commodities, the growing and harvesting of forest products upon forest land, the raising of livestock including horses, the keeping of horses as a commercial enterprise, the keeping and raising of poultry, swine, cattle and other domesticated animals used for food purposes, bees, fur-bearing animals, and any forestry or lumbering operations, performed by a farmer, who is hereby defined as one engaged in agriculture or farming as herein defined, or on a farm as an incident to or in conjunction with such farming operations, including preparations for market, delivery to storage or to market or to carriers for transportation to market.

Hello Select Board members:

I would like to take 5 minutes of your time to hear our comments in rebuttal to some of the complaints that were made at the discussion on our Entertainment License Tuesday evening.

- As I stated at the beginning of the meeting, our goal is the same as yours, to obtain our Entertainment license for all our approved alcohol license hours so that we do not have to return for another meeting or hearing until December for 2023.
- With the exception of our 4 neighbors that complain at everything we do, we have not had any complaints registered with the Police Dept or our office to date, for anything that is going on at Carlson Orchards.
- As you should know the wholesale apple industry in New England has shrunk considerably in the last 25 years to the point where we are the only orchard in town and the surrounding area that grows, harvests, stores, packs and ships apples to local supermarkets. This has caused us to look seriously at our margins and we have decided to put some of our production from our leased conservation lands into hard cider. We pick those apples and store them in our own controlled atmosphere storage rooms to be produced into hard cider in the summer months when processing apples are in short supply nationally. All our cull grade fruit is sent to the cider mill to be processed into fresh or hard cider in the fall early winter. This allows us to keep producing apples on those parcels and not cutting down or abandoning those orchards like the neighbors have been doing. We are still growing apples.
- We are the same zoning AR as The General Store, Fruitlands, and Shaker Hills.
- We have been in contact with the ABCC and they have assured us that everything we are doing here is legal and by the codes. Our operations are fully allowed in the Farmer Winery Codes.
- The few complaints regarding traffic did not make much sense. People coming from Shaker Village area going to Rt495 do not get caught in traffic here. They come down Pinnacle Road and turn left down Oak Hill towards 495 not right to Carlson's. The same with people coming from Harvard Center going to Rt 495, they can take the right at the fork of Oak Hill and Woodchuck and miss Carlson Orchards completely.
- Our long range plan for the continuance of Carlson Orchards is to maintain the beautiful scenery of the orchards that we have built over the last decade and to assure our customers that when they visit Carlson's they will find a great experience that many have told us they received.
- One reason to have music is to augment volume of business on a slow night. Customers have also requested music on such nights.
- Music has been encouraged by many local patrons who visit regularly. Our Cider Barn has been a place that many townspeople have brought their friends when visiting.
- We would like to have this memo introduced into the minutes of last nights meeting.

Thanks for your consideration, Frank Carlson

Staff Report March 1, 2022

1. During the time between the last meeting and now a couple of the SB members asked me to look into Federal Funding for a potential source for our water project. In reading an article in the Lowell Sun on February 17, 2022, I have found the Federal Government is allocating \$55 billion for upgrading community water systems and of that Massachusetts will be getting \$1.1 billion and that this amount will be spent over the next 5 years. These funds will be distributed through the State Revolving Fund (SRF) which is the program Tim Kilhart has been looking into with our engineers (Tighe and Bond) and we had mentioned at an earlier meeting.

2. Budget

a. As you are aware the Fianance Committee provided you with their draft budget. According to the Budget Calendar has the following schedule:

1st Se	lect Board N	Meeting: FC presents budget recommendations to SB
	2 nd	Finance Committee Meeting: Work on Warrant Book
	15 th	Select Board Meeting: Discuss Budget
	16 th	Finance Committee Meeting: Address any budget questions SB has
	22 nd	Select Board Meeting: Budget deliberations
	23 rd 30 th	Finance Committee Meeting: Work on Warrant Booklet Finance Committee Meeting: Work on Warrant Booklet
LApril	5 th	Select Board Meeting: Finalize Budget

Is this still what the Board wants or do you wish to shorten the timeframe?

- b. During the past month, month and a half the State House News has had articles that are worth noting, such as the following:
 - i. The first article was the 8th of February where Municipal Officials argued the State is not sharing enough revenue. While they are correct, I do not see the State House changing course on this. They could and probably will used funds that would have gone to UGGA for other programs that would be based on financial need of a community.
 - ii. The second and third articles are from the 8th and 9th of February and the legislature's House and Senate Ways and Means Committee Chairs are in cautious mode given the tax cuts proposed by the Governor and they wish to determine the stability of the Government. Their major concern is spending and inflation. The House Ways and Means Chair stated the importance of, after two years of budgeting, in the midst of a global pandemic, the legislature needs to find stability and predictability in our budget system.
 - iii. The final article from the 9th of February relates to a battle that has erupted over Real Estate Transfer Fees that are part of an opt-in legislation (H1377, S868) moving its way through the legislature. Somerville, Provincetown, Concord, Boston, Arlington, Cambridge, Nantucket and Chatham all had their bills endorsed by the Revenue

Committee. The Real Estate groups argue that the transfer tax would set "a dangerous precedent" that would hit buyers even harder.

3. Friendly Crossways:

a. The Harvard Sanitarian has been working with the owners (Mary Helan Vesanka Turner and Keith Turner) with respect to the BOH issues and I believe they had a meeting with the BOH last evening. The Harvard Building Inspector and Fire Chief are going out on the 10th look at the facility and provide recommendations for improvements related to health and safety.

4. Police Department:

- a. The Department is finishing up all their annual in-service training and setting up final round of training before submission to POST (Peace Officer Standards and Training Commission) for re-certification. Chief Babu is finalizing three more policies as required under POST before 6/30. They know have three CPR instructors and will offer some free classes to the Girl Scouts. They will also be offering CPR training to DPW employees once it is safe to do so.
- b. The Police Chief is continuing their partnership with Fitchburg State University's Criminal Justice Police Program and two new interns started on 1/18/22. Rodney Bonhomme and Hunter Kreis, both seniors at FSU will work approximately 32 hours a week.
- 5. Attached are materials we received from attending the MMA webinar on Recruitment and retention Strategies for Public Works and Other Municipal Departments. We are reviewing the various strategies to see which ones might be feasible for us to utilize.
- 6. Attached is material from Tim Kilhart and MassDOT regarding the Ayer Road Project and holding the 25% Design Public Hearing. The hearing is scheduled for Wednesday, March 30, 2022 at 6:30PM. This is a virtual hearing and can be accessed on March 30th at www.mass.gov/massdot-highway-design-public-hearings
- 7. Fire Department is once again scheduling a celebration of Harvard's Fire Department being 101 years old. They had it originally scheduled for last year but we all know Covid-19 prevented that from happening. This year it is scheduled for August 13th 2022 at the Devens Common Center, 31 Andrews Parkway, Devens, MA.
- 8. The State has moved the ability to hold remote meeting to July 14, 2022 (see attached).
- 9. Reminder: The lists of Expiring Terms and Vacant Terms which the Board received at its February 1st meeting needs to be reviewed and if there are any issues with respect to reappointing any individual(s) then we should be made aware of that sooner rather than later to be able to deal with these issues in a timely manner prior to doing the annual appointments.