

**Minutes of the February 13, 2018 Harvard Community Cable Access Committee Meeting
Approved at the April 18, 2018 HCCAC Meeting**

Committee Members Attending

Bill Johnson (Chair)
Hakan Sahin
Nick Browse

Others Attending

Anya Zulawnik (Station Manager)

Called to order at 7:05pm

Meeting Minutes

- Minutes of the meeting of November 15, 2017 were reviewed and unanimously approved without change.

Public Comments

- None

Treasurer's Report – Bill

- As of the most recent payroll, we have fully spent the \$5000 amount in the Schools account 26255. For the rest of the year, salaries for staff (including for staff time spent on behalf of the schools) will come entirely from our appropriations account, plus any grants we are able to secure over the next two months. We will continue to support the schools at their current level, and expect to cover another \$5000 of cost in doing so.
- Bill will be approaching the Lions Club, the PTO, and a private foundation for funding the school hours, and will also make a special request of the schools. The goal is to raise approximately \$5000 to cover the rest of this current school year.
- Bill reported on funding for the FY2019 budget.
 - Anticipated funding from the schools of \$19K will not be forthcoming due to cuts imposed by the Town. Some weeks ago it had appeared that no funding whatsoever would be available, although it now looks like \$5K (same as this current year) will be available.
 - Nick met with Josh Myler (HES Principal) about approaching the Harvard Schools Trust with a proposal for a partnership between the schools, the Trust, and HCTV. Nick to follow up and assist as required. One objective might be a three-year program, where the school committee and HST jointly fund \$20K annually for school support.
 - Bill reports that there is general support among the Board of Selectmen and the School Committee for our work with the schools.
- Bill, Anya, and Nick presented to the Schools Committee last night (2/12) to build support for HCTV work with the schools and to outline funding options.

Station Manager's Report – Anya

- Anya provided an update on recent activity, including the following:
 - Third episode in the Senior Spotlight series for the Council on Aging
 - Program on the Retiree Health Plan
 - Basketball games recorded and live broadcast by an interested student volunteer
 - Upcoming interview with Bob Eubank
 - Bill Blackwell has volunteered to record evening committee meetings. Possible tax work-off
 - Another tax work-off individual (and current Finance Committee member) is on hold, pending resolution of possible conflict of interest questions. Bill and Tim Bragan are addressing.
- Nick asked about supervision of students doing live broadcast; what checks are in place over the content they are providing? There are no checks. While potentially an issue, we feel the current risks involved in broadcast of basketball games are limited. A possibility is to ask the sponsoring organization (basketball team or parent) to supervise.
- Bill will approach Nextdoor Harvard about the possibility of establishing an account for us as an organization.
- Bill noted a recent directive from Town Hall, to the effect that recording of events at Town Hall will no longer be permitted on weekends. The Town is not able to provide a key to the required equipment closet.

Meeting adjourned 8:35pm