

Harvard Community Cable Access Committee

November 5, 2014

Present: Bill Johnson, chair. Mitch Norcross, vice chair. John Burns, Ray Dunn, Steve Adrian, Anne Hentz Jonathan Williams

Meeting was called to order @ 7:32

Minutes from October meeting were reviewed and accepted.

Treasurer's report: The current balance in the account is \$44,722. We are maintaining a \$3,000.00 per month run rate.

Station Manager's Report: was discussed and accepted by the committee

Cable Contract: Bill reported that the contract negotiations are in the hands of the town administrator and Charter's community Liaison. The last issues on the table are the upgrade to the town's fiber network. The upgrade cost is about 57K and the town would like Charter to absorb the cost of the upgrade.

Equipment: 400 dollars was authorized to purchase accessories to smart phones to enable students to use their phones as video recorders. The committee discussed new cameras and JW will bring a proposal to next meeting.

School Integration: Ms. Brown's class is doing a documentary on Mary Rolandson and other projects.

Mr. O'Shea did not approve the video projects that the students who applied for School/Community Service projects. Committee will ask for the criteria so we can better coach students. Bill, Ray and Steve are going to visit similar schools to explore how they use their studios as part of the student day. They will share the information with the committee and the appropriate school community groups.

Committee Openings: The committee thanked John Burns for his time and commitment to the committee and wished him well with his move to New Hampshire. The committee discussed the open positions and several names were vetted and discussed.

Outstanding Action Items: Bill reminded members to submit their receipts for fingerprinting so they can be reimbursed.

Some outside plantings probably will not be done before the spring.

Meeting was adjourned at 9:02