

Parks and Recreation  
Town Hall  
October 2, 2017

Start 735PM

Present: Wyona Lynch-McWhite, Frank Culmone, Doug Thornton, Steve Victorson.  
Harbor Master Bob O'Shea

Approval of Minutes 9/18/2017

Doug motioned to approve minutes. Steve seconded. Passed 3-0. One abstention. Joe not present

### **Field Updates**

- Christmas tree - Discussed new tree. This has been discussed for over 1 year. Discussed electric box and how to access for tree lighting event. Last year the lock was broken. Plantings can be placed a minimum 2 feet from the the box.
- Field Maintenance - Jack Guswa: Keeps a horse on old mill road. Are horses allowed on the packed gravel trails behind McCurdy track? Jack spoke with Jim Lee and Jim felt that it was fine unless Parks and Recreation has changed the rules. Wyona - we will go with Jim Lee's answer. Request for nature walks on the trail and did they need to give us dates for these walks. The citizen was told that they could use the trails as they wish. This weekend is the night soccer game at the track. There will be a 20.00 donation. Eagle Scout - wants to put in stairs from the road down to the monument at the track. Potential request for this project. Field maintenance continues as usual. Picnic tables are built and placed between the store and the church.
- Bench Placements - Discussed current memorial bench placements and bench style off of pond road. Doug spoke to Tim Kilhart regarding the bench placement. Discussed Joe's proposal for a bench policy for the type of bench and placement of benches. Doug would like an understanding as to what we want for the next meeting. Wyona suggested that we incorporate benches with the stone wall. In other words, make sections of the wall memorial benches. Put the persons name on that section of new wall with the money for the bench being put towards the wall. For placement, let's talk to DPW and Tim. Next, the person who wants the second bench has not come before the board. We could go back and vote on the first request as that individual has come before the board. Are we ready to return to the tabled motion? Doug - Let's vote on the first request and leave the second tabled until the citizen comes before the board.
- Vote for the approval for a stone memorial bench on pond road. Steve seconded. Passed 4-0. Frank wants to have a memorial placement policy.

**Review of Park and Rec IT services** - Joe not present will discuss next meeting.

### **Budget updates**

- Capital requests/CPIC - Will reapply for money to fix the stone wall. Discussed the land between the store and church.
- No updates this week.

Frank concerned about receiving accurate and timely metrics from the town. For example, when money comes into the town, we need to have accurate record of income and to which category such as lessons, boating, etc. Payment processes need to be more streamlined. For example, when going to the website there is old information that shows we are either owed money or in fact the accounts were not reconciled when checks were received. Sages dumps our money into the town account with a bunch of transaction codes. Frank will talk to FinCom and ask if a warrant is the way to go to find a part-time employee to help reconcile these accounting issues.

Bob O'shea - This is the 4th board he has seen struggle with this accounting issue. Suggests we should focus on whether or not we are providing the best service. Let the town provide the proper accounting. Sage was selected years ago, and we can choose any other system that we want.

### **Beach updates**

The lions club has still not received and invoice for the triathlon. The beach director usually does this in the past.

Frank asked about a year end beach report and that has not been provided yet.

- Operations update
  - Fishing tournament request for April 2018 - We need to wait before getting the Harvard Henley date
  - Follow up on unused canoe rack discussion from the last meeting - Wyona's biggest concern does not want to get involved in policing unused, but paid for racks. Per Bob's proposal we could just sell stickers and leave the racks unnumbered. Wyona is unsure how much she likes this proposal. Should we ask the citizens to weigh in on what they think is the best system? Bob suggested that he would put the proposal out on NextDoor Harvard for some feedback, if we agree. Doug suggested that we put out the proposal and then say at a specific meeting we will discuss the topic. Bob - Or we can just build more racks, but need to check on available space. Bob prefers feedback. Monday November 20th will be the meeting to discuss the rack issue.
  - Bob - did scuba diving and installed corner anchors for the beach lines. Fixed B1 and B2 anchors. D4 was sunk and chewed up. Attached all of the anchors with rope to try to prevent a single anchor being pulled.
  - Crew Ramp - we had received a bad batch of panels and that is why they broke. We now have new panels sent from the company.
  - Wyona - Do you still have the 3 impounded boats from this year, yes. Also, 3 from last year and some rubber rafts.
  - Bob wants us to decide on what to do with the impounded boats that we have had for over 1 year? Doug suggested that they become parks and rec boats. Wyona wants to discuss this at our November meeting.

Boat left on the beach with the motor. Bob wants the motor to be fixed. Will talk to Allie about getting this fixed.

Steve brought up film location request.

Steve will talk to Linda Mara about putting in her last time sheet.

### **Event Requests and New Business**

Life vest rental - needs 12 life jackets. 25.00 rental fee.

Vote to rent 12 life vests for movie crew. Doug seconded. Passed 4-0.

Request from BRHA for the team bonfire. Friday Oct 13th or the 27th with the fire chiefs approval. Bob - it is a lot of work to get the bonfire right. A pit needs to be dug, a berm around the pit created and nails cannot be used in the wood. It also has to be cleaned. Property must be left the way it was found. Wyona will tell them that either date is fine and to leave the beach in the same condition as prior to the fire.

Doug - Lacrosse wants to put a scoreboard up on the field hockey field for the season. They need to get permission from the library as this is library land.

Doug got a complaint on a section of bike trail that needs work. The bike trail between depot road and Lancaster road. The group has the material to make the fix and we can use it to make the fix. Wyona - who will do the labor? Doug will go to take a look at the trail and report back.

Ski Club - If the mountain takes care of the bus service there would be no scholarships available. Wyona it is ok for the ski club group to decide which way to go.

Event request for annual plant sale - May 19th with setup on the 18th.

Bob - Is it appropriate for a board that has land ownership to be appointed by another board that has land ownership. This could be a conflict.

Next Meeting - October 16th

Meeting Adjourned - 1006PM